

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
July 24, 2017**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

This was followed by following roll call:

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilwoman Joan Brush	- present
Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris, Business Administrator Donna Markulic and Chief Financial Officer Diane Lapp.

**APPROVAL OF MINUTES**

The special meeting minutes of April 11, 2017 were offered upon a motion by Mrs. Brush, seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmembers Brush, Frattini, Vaccaro and Fusaro; yea. Mr. Wallis Abstained.

The regular meeting minutes of May 22, 2017 were offered upon a motion by Mr. Frattini, seconded by Mr. Wallis and **approved** by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

The regular meeting minutes of June 12, 2017 were offered upon a motion by Mr. Wallis, seconded by Mrs. Brush and **approved** by the following roll call vote: Councilmembers Brush, Wallis, Vaccaro and Fusaro; yea. Mr. Frattini abstained.

The regular meeting minutes and closed session minutes of June 26, 2017 were offered upon a motion by Mr. Wallis, seconded by Mr. Frattini and **approved** by the following roll call vote: Councilmembers Brush, Frattini, Wallis and Vaccaro; yea. Mr. Fusaro abstained.

**SUBMISSION OF BILLS**

**#17-281** - Authorizing payment of bills from the Current Fund in the amount of \$5,200,724.44 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-282** - Authorizing payment of bills from the Eastern Service Area in the amount of \$87,828.87 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-283** - Authorizing payment of bills from the Western Service Area in the amount of \$463,089.18 was offered by Mr. Wallis, seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers, Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**ORDINANCES – First Reading and Introduction**

**#17-009 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 101, ARTICLE I (Kennel Fees)**

The above ordinance was **approved** upon a motion by Mr. Wallis seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-010 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR VARIOUS PAVING PROJECTS THROUGHOUT THE TOWNSHIP AND APPROPRIATING \$300,000 THEREFOR FROM THE TOWNSHIP'S CAPITAL IMPROVEMENT FUND**

The above ordinance was **approved** upon a motion by Mr. Vaccaro seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Fusaro asked if there were any comments from the public on any items on the consent agenda.

**Bill Foor – 3101 Wilbur Ave:** Mr. Foor mentioned that Resolution #17-284 was missing an appendix. Ms. Skibo advised that she would make sure it was added to the Resolution and posted on the Township website as soon as possible.

Seeing no further comments from the public, Mr. Fusaro closed this portion of the meeting.

**Resolutions #17-284 through #17-294 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Frattini seconded by Mrs. Brush and adopted by the following roll call vote: Councilmembers Brush, Frattini, Wallis Vaccaro and Fusaro; yea.**

**A. FINANCE**

**#17-284 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER PROVIDING FOR AN ISSUE OF GENERAL IMPROVEMENT BONDS, AUTHORIZING THE SALE OF \$9,800,000 PRINCIPAL AMOUNT OF GENERAL IMPROVEMENT BONDS, SERIES 2017A, AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORMS AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO**

**#17-285 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE FOR A STATE OF NEW JERSEY DIVISION OF CRIMINAL JUSTICE GRANT – COPS IN SHOPS**

**B. CONTRACTS/AGREEMENTS**

**#17-286 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A DEVELOPER'S AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND SPACE STATION 4 LLC FOR A PROJECT KNOWN AS BLOCK 86 LOT 2.03 (STATION ROAD)**

**#17-287 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND TOTAL CARE EAP**

**C. LICENSING**

**#17-288 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE**

**#17-289 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PRECIOUS GEM LICENSES FOR CRESTWOOD JEWELERS FOR LOCATIONS LOCATED AT 108 LACEY ROAD AND 1009 ROUTE 70**

**D. GRANTS**

**#17-290 - RESOLUTION OF MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES**

**E. MISCELLANEOUS**

**#17-291 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF FORFEITED/SEIZED VEHICLES IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**#17-292 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE A NEW JERSEY STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION**

**#17-293 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1158 PEMBERTON STREET (BLOCK 1.237 LOT 5), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS AND FOR FAILING TO REGISTER A VACANT/ABANDONED PROPERTY**

**#17-294 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF ASPHALT PAVEMENT, TACK OIL, AND TACK TRUCK SERVICES FOR PAVING OF VARIOUS TOWNSHIP ROADWAYS**

## REPORTS

**Mrs. Brush:** Mrs. Brush was at Pine Lake recently and she was pleased to report that she saw no geese.

**Mr. Frattini:** Mr. Frattini mentioned that all the lakes were closed due to the low water levels and heat. The Ocean County Health Department tested the water and closed the lakes. Hopefully, the effects of the recent rainfall will help to filter the water and they will be open for swimming soon.

**Mr. Vaccaro:** Mr. Vaccaro reviewed the bills on July 23, 2017 and found them to be in order for payment. He also plans on attending the Pinelands Council Municipal Council Commissioners meeting on July 25, 2017. Mr. Vaccaro also suggested starting an Economic Commission to get retail growth in the town.

**Mr. Wallis:** Mr. Wallis recently attended the employee picnic and he thanked Mr. Gant and the Public Works crew for their hard work. The Police Department recently upgraded their computer software to include tablet computers in the patrol cars. This enables the patrol officers to prepare reports on their tablets which increases productivity. This was a good investment for the Township.

**Mr. Fusaro:** Mr. Fusaro mentioned that at the last meeting the MDG ordinance was passed. The Planning Board is updating the housing element of the Master Plan and it is going before the board on August 7, 2017. Both the housing element and the fair share element of the plan are being updated to meet the objectives of the Council on Affordable Housing.

**Ms. Markulic:** None

**Ms. Koutsouris:** None

**Mr. Fusaro:** Mr. Fusaro gave an update on the energy aggregation program. He said that a number of residents did not get the original opt-out letter. Most of the residents lived on the eastern side of town in developments such as Renaissance. It was found that JCP&L overlapped between Manchester and other towns. Some residents were not included in the mailer. Letters will be going out again and this will be an opt-in process. If a resident has an issue they can always call Gabel Associates.

**Ms. Skibo:** None

**Ms. Lapp:** None

## PUBLIC:

**Ed Lynch – 5 Bridle Way:** Mr. Lynch confirmed that the Manchester First Aid Department had a successful CPR save on July 7, 2017. He praised the members involved for their hard work and dedication.

**Genevieve Stavallo – 5 Charles Ave.:** Mrs. Stavallo relayed her frustration over the closure of Harry Wright Lake. She feels that the public was not notified in time. It should have been posted on Facebook much sooner than it was. She drove out to the lake with a bunch of children and friends only to find that the lake was closed. If she saw it on Facebook earlier in the morning, she would have never driven all the way out there. Her children were upset and the parents were angry. She also feels that the bacteria in the lake is high because parents did not take children to the restroom. Parents just let them urinate in the lake. Something should be done about this. She suggested installing a filtration system.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen asked how Council feels about the County Road Department building a garage on Route 571. He feels that the Township should propose a shared service agreement with the County that would enable the Township to use their garage. Having the County garage on Route 571 will cause more

truck traffic and congestion on Township roads. Mr. Glen said we should reach out to the County to see what they are going to do for us. Mr. Fusaro said the Mayor reaches out to the County on a regular basis through meetings with the Board of Chosen Freeholders and other departments.

**Larry Lee – Country Walk:** Mr. Lee said he is a member of the senior softball league. They recently held a game at a park in Holly Oaks. A player got hit with a ball that bounced off of the field due to its condition. The fields are in terrible condition and need to be repaired. The average age of the players is 75 and the number one priority should be their safety.

**Joe Proto –Pine Lake Park:** Mr. Proto thanked Council for approving the Developer’s Agreement between the Township and Space Station 4, LLC. He asked Ms. Skibo when he should expect it to be signed by the Mayor. She advised it would be in the next few days.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:43p.m. On a motion by Mr. Frattini seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

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Sam F. Fusaro, Jr.  
Council President

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Sabina T. Skibo, RMC  
Municipal Clerk

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Date Approved