

**MANCHESTER TOWNSHIP
MEETING MINUTES
July 14, 2014**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present was Acting Business Administrator Brian Klimakowski, Robert Mullen of T&M Associates and Township Attorney Steven Secare

APPROVAL OF MINUTES – The minutes of April 28, 2014, May 12, 2014 and May 27, 2014 were offered upon a motion by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

SUBMISSION OF BILLS:

Resolution #14-215 – Authorizing payment of bills from the Current Fund in the amount of \$6,268,242.30 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Resolution #14-216 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$108,526.11 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Resolution #14-217 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$81,367.68 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing & Final Action

#14-010 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

Mr. Wallis asked if any Council members had comments on this ordinance. Mr. Fusaro felt that the beginning numbers of the salary ranges should be reviewed. He advised that he along with Mr. Vaccaro would look at the ranges and give their recommendations if any of the figures should be changed. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

#14-011 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON-BARGAINING UNIT EMPLOYEES

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen commented with regard to the salary ranges. He was concerned in the drastic jump in the upper levels of the ranges. Mr. Wallis advised that these are just the upper levels. Mr. Secare said this was just a range and did not mean that employees were making the high end of the range.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

#14-012 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVEYANCE OF CERTAIN TOWNSHIP OWNED LANDS KNOWN AS BLOCK 1.310, LOT 39 (1313 WELLINGTON AVE) TO PAWS REALTY, LLC, IN EXCHANGE FOR THE CONVEYANCE TO THE TOWNSHIP OF MANCHESTER OF BLOCK 60.10, LOT 15 (2425 HWY 70)

Mr. Wallis asked if any Council members had comments on this ordinance. The Municipal Clerk advised that this ordinance should be tabled to August 25, 2014 because an appraisal needs to be done on the property.

Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Fusaro and **tabled until August 25, 2014** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

#14-013 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN STATE OF NEW JERSEY, AUTHORIZING THE CONVEYANCE OF CERTAIN TOWNSHIP OWNED LANDS KNOWN AS BLOCK 1.254, LOT 39 (1409 TWELFTH AVE) TO BJ & BK, LLC, IN EXCHANGE FOR THE CONVEYANCE TO THE TOWNSHIP OF MANCHESTER OF BLOCK 60.10, LOT 13.01 AND BLOCK 60.10, LOT 20.01 (2409 HWY70)

Mr. Wallis asked if any Council members had comments on this ordinance. The Municipal Clerk advised that this ordinance should be tabled to August 25, 2014 because an appraisal needs to be done on the property.

Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Fusaro and **tabled until August 25, 2014** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Larry Lee – Country Walk: - Mr. Lee asked why the Township was releasing escrows to the Kokes Organization. Mr. Wallis explained that the Township had to release what was legally required.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen felt that the contracts with Hall Realty Appraisal were not beneficial to the Township. The property that was to be appraised has 525 feet of highway frontage and the land would be perfect for a commercial business. He was of the opinion that we should not use it for open space. Mr. Wallis felt the appraisal was necessary to determine the best use of the property.

Theresa Lettman - Pine Lake Park: Ms. Lettman was concerned with the proposed land swap for Green Acres. She felt the Township was not doing it the right way. A scoping hearing should be done before the appraisals. A scoping hearing would be beneficial to determine the best use of the property. Residents might have other suggestions.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

Resolutions #14-218 through #14-238 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

A. FINANCE

#14-218 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#14-219 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF TAX SALE PREMIUMS OVER FIVE YEARS OLD FROM THE TAX COLLECTOR ACCOUNT TO THE GENERAL FUND

#14-220 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO EXTEND THE GRACE PERIOD FOR THE AUGUST 2014 TAX BILLS

#14-221 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP

#14-222 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING TO MOVE UNRETURNED REDEMPTION VOUCHERS REQUESTS FROM THE REDEMPTION TRUST ACCOUNT TO THE GENERAL FUND

#14-223 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ATTORNEY TO PROCEED WITH IN REM FORCLOSURES

B. PURCHASING

#14-224 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF PROPERTY IN THE POSSESSION OF THE MANCHESTER TOWNSHIP AT AUCTION ON GOVDEALS.COM

C. APPOINTMENTS

#14-225 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #14-023 AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF A TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

D. LICENSING

#14-226 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE

E. CONTRACTS

#14-227 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO NIXLE, LLC FOR EMERGENCY NOTIFICATION (REVERSE 911) SERVICES

#14-228 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH FORKED RIVER DIESEL & GENERATOR, LLC FOR THE PURPOSE OF PROVIDING SCHEDULED MAINTENANCE AND EMERGENCY SERVICE FOR THE WESTERN SERVICE AREA UTILITIES EMERGENCY POWER GENERATORS

#14-229 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO HALL REALTY CONSULTANTS, LLC, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5

#14-230 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO HALL REALTY CONSULTANTS, LLC, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5

#14-231 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH KYOCERA MITA AMERICA, INC. FOR THE RENTAL OF A COPIER FOR RECREATION, UTILITIES AND OEM OFFICES

#14-232 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AGREEMENT WITH ALTERNATIVE MICROGRAPHICS, INC.

F. GRANTS

#14-233 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR FUNDING THROUGH THE OFFICE OF SENIOR SERVICES

#14-234 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR FUNDING THROUGH THE OFFICE OF SENIOR SERVICES

G. BONDS & ESCROWS

#14-235 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY ARTHUR KURPIEWSKI FOR A PROJECT KNOWN AS BLOCK 55, LOT 691.03 (3320 Johnson Ave.)

#14-236 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,

STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY THE KOKES ORGANIZATION FOR BLOCK 75, LOTS 47, 48, 49 & 54 KNOWN AS COUNTRY WALK

#14-237 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING A PERFORMANCE BOND POSTED BY HBA PROPERTIES FOR A PROPERTY KNOWN AS THE WHITING OFFICE BUILDING BLOCK 110 LOT 1 (400 Old Lacey Road)

H. LEGLISLATIVE

#14-238 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING SENATE BILL NO. S2233

REPORTS

Mr. Weiner: Mr Weiner wished everyone a happy and safe summer

Mr. Fusaro: Next year Manchester will celebrate its 150th anniversary and Mr. Fusaro has established a committee to plan a celebration.

Mr. Vaccaro: Mr. Vaccaro attended the Zoning Board meeting on June 26th and attended the concert fest at the lake. He also was in attendance at the Planning Board meeting of July 11th and reviewed invoices for accuracy that were presented for Council's consideration at tonight's meeting.

Mr. Frattini: Mr. Frattini attended the Middle School graduation ceremony. He gave an award to Joy Sodon for her outstanding community service and congratulated the Police Department for their wonderful job on traffic control. Mr. Frattini attended a demonstration at the Manchester Library on emergency services. Office of Emergency Management (OEM) Coordinator Art Abline and Deputy OEM Coordinator Marisa Wilkins gave a presentation on the operation of the OEM office.

Mr. Wallis: Mr. Wallis attended the EMS meeting. It was a good program that offered a lot of information on the EMS services within the Township. Mr. Wallis read the Manchester First Aid report. Over the last six months the department responded to over seven thousand calls. On August 2, 2015 the Manchester First Aid will be holding a fundraiser at their department on Colonial Drive. He urged everyone to attend this worthwhile event.

Mr. Secare: None

Mr. Klimakowski: None

Ms. Skibo: None

Public:

Larry Lee – Country Walk: Mr. Lee thanked Tami Flatley in the Mayor's office for assisting in getting trash cleaned up on Township Line Road. The Public Works Department responded quickly. Mr. Lee asked about the proposed water tower going up in Lakewood and asked Mr. Weiner if he received any information. Mr. Weiner said it would not block the view from the fire tower. Mr. Lee was also concerned about dead deer that

remain on the side of the road. Mr. Klimakowski suggested contacting dispatch and advising of the location of the deer. The Township contracts with a company that does deer carcass removal.

Hank Glen – 29 Wycliffe Rd: Mr. Glen asked if the Joint Base was closing. Mr. Wallis advised that nothing has been definitive. He said flights have been non-existent. Mr. Glen also commented regarding several other issues including county land purchase and water restrictions.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:05 p.m. on a motion by Mr. Vaccaro, seconded by Mr. Fusaro and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Fusaro and Weiner; yea.

Craig Wallis
Council President

Sabina T. Skibo, R.M.C.
Township Clerk

Date Adopted