

**MANCHESTER TOWNSHIP
MEETING MINUTES
January 25, 2016**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President James Vaccaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent
Councilman James Vaccaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris, Mayor Ken Palmer and Zoning Officer Nicole Ashkar.

APPROVAL OF MINUTES:

The regular meeting minutes of November 9, 2015 and November 23, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

The regular meeting minutes of December 14, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Weiner, Fusaro and Vaccaro; yea. Mr. Frattini abstained.

SUBMISSION OF BILLS:

Resolution #16-044 - Authorizing payment of bills from the Current Fund in the amount of \$1,618,788.47 was offered by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea. Mr. Weiner abstained on check no. 52979 due to a perception of conflict.

Resolution #16-045 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$112,945.73 was offered by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

Resolution #15-046 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$101,142.65 was offered by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

ORDINANCES – Introduction and First Reading

#16-001 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 313 OF THE TOWNSHIP CODE ENTITLED “PROPERTY MAINTENANCE” IN ORDER TO PROVIDE FOR A SECTION 313-25 ENTITLED “REGISTRATION OF VACANT AND ABANDONED PROPERTIES”

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Fusaro and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

#16-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER VII OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED TRAFFIC

The above ordinance was offered upon a motion by Mr. Frattini seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

#16-003 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ESTABLISHING CHAPTER 261 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED, "LICENSING AND ADMINISTRATION OF REWARD TYPE PROGRAMS"

The above ordinance was offered upon a motion by Mr. Frattini seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Vaccaro asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Vaccaro asked if there were any comments from the public on any items on the consent agenda.

Hank Glen – 29 Wycliffe Rd: Mr. Glen commented with regard to the Hovson's Redevelopment plan. He asked how far along the working group was in the process. Mr. Wallis advised that a fiscal plan has been submitted and it will be reviewed by a professional.

Seeing no further comments from the public, Mr. Vaccaro closed this portion of the meeting.

Resolutions #16-047 through #16-071 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro, seconded by Mr. Weiner and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

A. FINANCE

#16-047 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#16-048 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.134, LOT 51 FOR A TOTALLY DISABLED VETERAN

#16-049 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.06, LOT 4 FOR A TOTALLY DISABLED VETERAN

#16-050 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.93, LOT 1168.01 FOR A TOTALLY DISABLED VETERAN

#16-051 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.16, LOT 286 FOR A TOTALLY DISABLED VETERAN

#16-052 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.02, LOT 118.01 FOR A TOTALLY DISABLED VETERAN

#16-053 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUND FOR CERTIFICATE OF OCCUPANCY INSPECTION FEE

B. CONTRACTS/AGREEMENTS

#16-054 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT AND ASSIGNMENT OF THE CONTRACT FOR PROFESSIONAL SERVICES WITH GPM ASSOCIATES, INC. REGARDING THE DESIGN, PERMITTING, PROCUREMENT AND CONSTRUCTION TO INCREASE THE PUMPING

CAPACITY OF WELLS 10 AND 11 OF THE EASTERN SERVICE AREA WATER UTILITY AND THE TREATMENT AND FIRM CAPACITIES OF THE WATER SYSTEM

#16-055 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO RICHARD B. READING ASSOCIATES, REGARDING THE ECONOMIC, DEMOGRAPHIC AND FISCAL REVIEW OF THE REDEVELOPMENT PLAN PROPOSED BY HOVSONS, INC. PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.

#16-056 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH MUNIDEX FOR SOFTWARE MAINTENANCE FOR INDEX OF MINUTES PROGRAM

#16-057 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AWARDING A CONTRACT FOR THE PROJECT KNOWN AS PUMPING UPGRADES FOR WELL NOS. 10 AND 11, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

#16-058 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF AND AWARDING A CONTRACT TO MERIDIAN OCCUPATIONAL HEALTH TO PROVIDE MEDICAL SERVICES, PURSUANT TO N.J.S.A. 40:69A-43(b)

C. PURCHASING

#16-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REJECTING RFP FOR UTILITIES DEPARTMENT LEGAL SERVICES WITH RESPECT TO PROFESSIONAL SERVICES

D. BONDS/ESCROWS

#16-060 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNT TO METRO PCS FOR A DECOMMISSIONED CELL TOWER LOCATED AT BLOCK 85.03 LOT 12, 102 LAKEWOOD AVE.

#16-061 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNT TO RAJESH KUMAR IN CONNECTION WITH 616 EIGHTH AVE., BLOCK 1.142 LOT 13

#16-062 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNT TO CLAYTON & SONS IN CONNECTION WITH BLOCK 62 LOT 32

E. GRANTS/APPLICATIONS

#16-063 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MANCHESTER TOWNSHIP COUNCIL TO APPLY FOR THE 2016 SUSTAINABLE JERSEY GRANT APPLICATION

#16-064 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MANCHESTER TOWNSHIP OFFICE OF EMERGENCY MANAGEMENT TO APPLY FOR A RERP 966 REIMBURSEMENT GRANT ON BEHALF OF THE TOWNSHIP OF MANCHESTER

F. LICENSING

#16-065 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR MHC PINE RIDGE AT CRESTWOOD, LLC 2 FOX ST. WHITING, NJ

#16-066 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR PINE RIDGE SOUTH, LP

#16-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2016 FOR PINE ACRES MANOR

#16-068 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A CAMPGROUND LICENSE FOR SURF & STREAM CAMPGROUND

G. APPOINTMENTS

#16-069 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT

#16-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2015 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES COORDINATOR FOR 2016

#16-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE A NEW JERSEY STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION

REPORTS

Mr. Frattini: None

Mr. Weiner: Mr. Weiner was glad to see that Council was moving forward with the Buy In Tax Credit program. He was reading the Brick Township website and they have a similar program and suggested that we check it. They have some forms that may be useful for us to review.

Mr. Fusaro: Mr. Fusaro said the last Planning Board meeting was standing room only. The Board discussed the addendum to the Master Plan. Residents gave some good comments regarding traffic around Route 571, Wilbur Avenue and the side streets. Some suggestions regarding traffic flow were given to the Mayor who said he would forward it to Traffic Safety.

Mr. Vaccaro: Mr. Vaccaro attended the Manchester First Aid and Rescue Squad dinner on January 16, 2016 and attended the bi-weekly meeting on January 19, 2016. He also attended a meeting of the Hovson's Working Group.

Ms. Markulic: None

Ms. Koutsouris: None

Ms. Skibo: None

Ms. Pellicano: None

Mayor Palmer: Mayor Palmer thanked the Department of Public Works for a fine job on snow plowing during the recent snow storm. They started on Friday and didn't go home until Sunday. He received a lot of comments on the plowing on Route 571 and Commonwealth Blvd. They are County roads and he said he would reach out to the County to make sure they knew they needed to be plowed.

PUBLIC

Mr. Lynch: Mr. Lynch thanked the Department of Public Works for plowing them out during the recent snow storm. The First Aid Squad received over 31 calls during the storm. One of their trucks got stuck and he thanked the Ridgeway Fire Department for pulling them out.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen shared his hopes for the coming year. He hoped that Council would ask our legislators help the Township navigate red tape with the school funding formula. Next week is the Mayor's Legislative meeting in Trenton. Mr. Glen hoped that a representative from Council would attend to do some networking. Ocean County has 27 recreational facilities not one of them is located in Manchester. He hoped Council would urge the County to consider putting one in our Township.

Larry Lee – Country Walk: Mr. Lee commented regarding a recent accident on Route 530 near Manchester market. The EMS did a good job responding.

Mr. Glen – 29 Wycliffe Rd.: Mr. Glen commented with regard to Wal-Mart wondered if they were still interested in building on the site. Mayor Palmer advised that it was still in litigation.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:40 p.m. on motion by Mr. Fusaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro.; yea.

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo, RMC
Township Clerk

Date Approved