

**MANCHESTER TOWNSHIP  
REORGANIZATION MEETING MINUTES  
January 2, 2014**

The reorganization meeting of the Township Council was called to order by the Township Clerk at 4:30 p.m. This was followed by the reading of the following statement: "Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1075, Chapter 231. Said notice was advertised in the Star Ledger and Asbury Park Press and was posted in the lobby of the Municipal Building.

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Business Administrator Elena Zsoldos, Township Attorney Steven Secare and Chief Financial Officer Diane Lapp.

Nominations were given for Council President. Mr. Vaccaro offered the name of Craig Wallis. Mr. Frattini seconded the nomination. Mr. Wallis accepted the nomination and was elected by the following roll call vote: Councilmen Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

The Clerk turned the meeting over to Council President Wallis, who asked for nominations for Council Vice President. Councilman Wallis offered the name of Councilman Weiner for Council Vice President. Councilman Fusaro seconded the nomination. Councilman Weiner accepted the nomination and was elected by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

The following Mayoral appointments were read into the record and made a part of these minutes:

**Planning Board:**

Donald Somerset Class II Member, one year term; Sanford Krasky, Regular Member, four year term; Dominic Amoroso Alternate #1 Member, one year term.

**Board of Adjustment:**

Linda Fazio, Regular Member, four year term; James Hankins, Regular Member, four year term; Philip Salvia, Regular Member, four year term; Karen Vaccaro, Regular Member, four year term; Henry Glen, Alternate #1, two year term.

**Environmental Commission:**

Donald Somerset Regular Member, one year term; Robert Runyon, Regular Member, three year term.

**The Clerk read into the records the following Council appointments:**

Planning Board Class III Member: James A. Vaccaro, Sr.  
School Liaison: Craig Wallis and James A. Vaccaro, Sr.  
Emergency Management Liaison: Craig Wallis and Charles Frattini  
Finance Committee: Sam Fusaro and James A. Vaccaro, Sr.  
Council Legislative Committee: Brendan Weiner and James A. Vaccaro, Sr.  
Open Space Advisory Committee: Charles Frattini

**SUBMISSION OF BILLS:**

**Resolution #14-001** – Authorizing payment of bills from the Current Fund in the amount of \$4,478,378.02 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**Resolution #14-002** – Authorizing payment of bills from the Utility Fund Eastern Service Area in the amount of \$88,026.68, was offered by Mr. Weiner, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**Resolution #14-003** – Authorizing payment of bills from the Utility Fund Western Service Area in the amount of \$51,229.80, was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

### **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Seeing no comments, Mr. Wallis closed the public portion.

**Resolutions #14-004 through #14-045 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro seconded by Mr. Vaccaro and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea. Mr. Weiner abstained on Resolution #14-032 due to a perception of conflict.**

#### **A. FINANCE**

**#14-004 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2014**

**#14-005 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2014**

**#14-006 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2014**

**#14-007 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2014**

**#14-008 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2014**

**#14-009 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MANCHESTER**

**#14-010 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS**

**#14-011 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

**#14-012 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNCY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIRECTOR OF FINANCE TO RE-ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**#14-013 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE**

**#14-014 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS**

**#14-015 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES**

**#14-016 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE CREDIT AND DEBIT CARD PAYMENTS FOR THE COLLECTION OF REAL ESTATE TAXES AND UTILITIES CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.**

**#14-017 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL TAXES LESS THAN \$1.00**

**B. MUNICIPAL CLERK**

**#14-018 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

**#14-019 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP**

**C. APPOINTMENTS**

**#14-020 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN SECARE OF THE FIRM OF SECARE AND HENSEL AS TOWNSHIP ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-021 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHARLES E. STARKEY OF THE FIRM OF STARKEY, KELLY, KENNEALLY, CUNNINGHAM AND TURNBACK AS UTILITIES ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-022 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER WALRATH OF THE FIRM OF GLUCK, WALRATH LLP AS BOND COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-023 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF AL YODAKIS OF T & M ASSOCIATES AS TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-024 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THOMAS A. THOMAS OF THOMAS PLANNING ASSOCIATES, LLC AS TOWNSHIP PLANNER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-025 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH J. FACCONI, R.M.A., OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-026 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF VINCENT J. VIVONA, D.O. OF BRICK CARDIOVASCULAR SPECIALISTS, P.A. TO THE OFFICE OF TOWNSHIP PHYSICIAN OF THE TOWNSHIP OF MANCHESTER, PURSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICES TO VINCENT J. VIVONA, D.O.**

**#14-027 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JAMES A. VACCARO, Sr. AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD**

**#14-028 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING CHARLES FRATTINI AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

**#14-029 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF KIM PASCARELLA AND JOSEPH CORONATO, JR. OF THE FIRM OF KIM PASCARELLA ESQUIRE, LLC AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-030 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN ZABARSKY, CHRISTOPHER GREYDA, CHRISTIAN SCHLEGEL, MATTHEW DORRY, ROBERT ZAVISTOSKI AND ROBERT GREITZ OF THE FIRM OF CITTA, HOLZAPFEL, ZABARSKY, LEAHY & SIMON AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-031 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THE FIRM OF ERIC BERNSTEIN AND ASSOCIATES AS MUNICIPAL CONFLICT PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-032 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ROBERT E. ULAKY OF THE FIRM OF DASTI, MURPHY, MCGUCKIN, ULAKY, CHERKOS & CONNORS AS MUNICIPAL PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-033 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#14-034 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#14-035 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THE FIRM OF BARKER, GELFAND AND JAMES AS MUNICIPAL LEGAL SERVICES LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-036 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THE FIRM OF JEFFREY SURENIAN AND ASSOCIATES, LLC AS MUNICIPAL LEGAL SERVICES COUNSEL OF AFFORDABLE HOUSING PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#14-037 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF TRACY MALONEY SLOAN AS MUNICIPAL ALLIANCE COORDINATOR**

**#14-038 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

**#14-039 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MARISA WILKINS AS DEPUTY OF THE OFFICE OF EMERGENCY MANAGEMENT**

**#14-040- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT**

**C. MISCELLANEOUS**

**#14-041 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR A 2014 MUNICIPAL ALLIANCE GRANT**

**#14-042 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.**

**#14-043 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A FOUR-PARTY SANITARY SEWER SERVICE AGREEMENT WITH THE OCEAN COUNTY UTILITIES AUTHORITY, JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND TOMS RIVER MUNICIPAL UTILITIES AUTHORITY FOR THE RESIDENTIAL SUBDIVISION KNOWN AS BREEDERS' WALK**

**#14-044 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND MARK WHITE, PH.D. P.A.**

**#14-045 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY SUPPORTING A NEED FOR THE MANCHESTER SENIOR HOUSING PROJECT**

**COUNCIL COMMENTS**

**Mr. Weiner:** Mr. Weiner wished everyone a Happy New Year. He received correspondence from the New Jersey Department of Transportation. Rumble strips will be placed on Route 70 starting in January. Mr. Weiner asked Council if they would consider a resolution supporting the reinstatement of funding for the Older Americans Act to 2012 levels. Mr. Weiner provided the Clerk with the information.

**Mr. Fusaro:** Mr. Fusaro wished everyone a good New Year. On January 18, 2014 the Ocean County Historical Society will be holding a meeting to discuss the history of Manchester and Lakehurst. Mr. Fusaro provided a phone number to reserve a space and he thanked all the residents who come religiously to every meeting.

**Mr. Vaccaro:** Mr. Vaccaro wished everyone a good New Year. Hopefully 2014 will be a productive year for Council.

**Mr. Frattini:** Mr. Frattini wished everyone a good New Year.

**Mr. Wallis:** Mr. Wallis wished everyone a Happy New Year.

**Ms. Zsoldos:** Ms. Zsoldos congratulated Council.

**Mr. Secare:** Mr. Secare congratulated Council and thanked them for his appointment as Township Attorney.

**Ms. Skibo:** Ms. Skibo congratulated Council and wished them a successful year.

**Ms. Pellicano:** Ms. Pellicano thanked everyone for their contributions to the Clerk's Adopt a Family.

**Ms. Lapp:** Ms. Lapp congratulated Council.

**Public Comments:** None

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 4:50 p.m. on motion by Mr. Fusaro, seconded by Mr. Weiner and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

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Craig Wallis  
Council President

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Sabina Skibo, R.M.C.  
Township Clerk

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Date Adopted