

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
February 8, 2016**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President James Vaccaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent
Councilman James Vaccaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris, Mayor Ken Palmer and Animal Control Officer Margaret Dellapietro,

**WORKSHOP – Feral Cat Ordinance**

Ms. Koutsouris explained the proposed Feral Cat Ordinance. The current Township Code prohibits the feeding of feral cats. The proposed ordinance would add a trap, neuter, release program to control the cat population. It is a straight forward ordinance. It is not a state statute, but other municipalities have a similar program in place. Mr. Vaccaro asked if any Council members had questions. Mr. Weiner said that the Township should get quotes from different companies for this service. Ms. Skibo said that the wording of the ordinance would be next and contracts would follow. Cathy Patterson of Volunteer Relief for Animal Shelters (VOLAUX) came up to the microphone and spoke about the work her organization has done in Roosevelt City. The organization applies for grants to help with the trap, neuter, release program and has received almost \$10,000 in grants. She trapped over 35 cats in her yard alone. The organization has helped the feral cat problem in Pine Ridge. They have trapped 77 cats in Leisure Village West. She has seen the program work and the number of feral cats has diminished. Mr. Frattini asked if the Township contributes any money. Mr. Fusaro said the Township does contribute money by paying the shelter bills. Ms. Dellapietro, Township Animal Officer, said that shelter bills have gone down since VOLAUX has been doing trap, neuter, release. With the help of VOLAUX, the animals are not being euthanized at the shelter. They are being given a chance to live. Mr. Vaccaro opened the workshop to the public.

**Sue Nordell – Leisure Village West:** Ms. Nordell said if these were feral dogs there would be an outcry from the public. However, the cats need it too and she hopes that Council will pass this ordinance.

**Madga Jacobs – Animal Birth Control (A.B.C):** Ms. Jacob’s organization offers the same service. She actively goes for grants from the State. Her organization also offers rabies shots. Many senior citizens do not have the money to get their cats vaccinated. Ms. Jacobs hopes that Council will consider this ordinance.

**Linda Campisi – Leisure Knoll:** Ms. Campisi said she does the trap, neuter, release program in her village and it works. She hopes Council will pass this ordinance.

Mr. Weiner asked Ms. Koutsouris if there were any repercussions if a cat was trapped that had a legitimate owner. Mr. Koutsouris said there would not be any repercussions because the animal was caught running at large which is a violation of Township Code.

Mr. Fusaro asked if the old section of the Code would be repealed. Angela said it would be repealed.

Seeing no further comments, Mr. Vaccaro closed the workshop.

Mr. Vaccaro said the proposed feral cat ordinance would be put on the meeting of February 22, 2016 for first reading.

## **APPROVAL OF MINUTES:**

The reorganization meeting minutes of January 4, 2016 were offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

## **SUBMISSION OF BILLS:**

**Resolution #16-072** - Authorizing payment of bills from the Current Fund in the amount of \$10,415,480.06 was offered by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea. Mr. Weiner abstained on check no. 53118 due to a perception of conflict.

**Resolution #16-073** – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$110,673.35 was offered by Mr. Frattini, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

**Resolution #15-074** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$500,195.30 was offered by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

## **ORDINANCES – Second Reading, Public Hearing and Final Action**

**#16-001 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 313 OF THE TOWNSHIP CODE ENTITLED “PROPERTY MAINTENANCE” IN ORDER TO PROVIDE FOR A SECTION 313-25 ENTITLED “REGISTRATION OF VACANT AND ABANDONED PROPERTIES”**

Mr. Vaccaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Vaccaro opened this portion of the meeting to the public.

**Larry Lee – Country Walk:** Mr. Lee asked who would be in charge of regulating and enforcing this ordinance. Property Maintenance issues have become a problem in Whiting. Ms. Koutsouris advised that the Zoning Officer would be in charge of enforcement.

Seeing no further comments from the public, Mr. Vaccaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

**#16-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER VII OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED TRAFFIC**

Mr. Vaccaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Vaccaro opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Vaccaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

**#16-003 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ESTABLISHING CHAPTER 261 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED, “LICENSING AND ADMINISTRATION OF REWARD TYPE PROGRAMS”**

Mr. Vaccaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Vaccaro opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Vaccaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Wallis seconded by Mr. Fusaro and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.

## CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Vaccaro asked if any Council members had any comments on any items on the consent agenda.

Seeing no comments from Council, Mr. Vaccaro asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Vaccaro closed this portion of the meeting.

Mr. Fusaro asked for Resolution #16-083 be removed from the consent agenda and considered separately.

A motion to remove Resolution #16-083 from the consent agenda was offered by Mr. Frattini, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen Frattini, Weiner, Fusaro and Vaccaro; yea.

### **#16-083 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND PBA LOCAL 246**

The above resolution was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner and Vaccaro; yea. Mr. Fusaro abstained due to a perception of conflict.

Mr. Weiner asked for Resolution #16-087 be removed from the consent agenda and be considered separately.

A motion to remove Resolution #16-087 from the consent agenda was offered by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen Frattini, Weiner, Fusaro and Vaccaro; yea.

### **#16-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE CONTRACT APPOINTING ANGELA KOUTSOURIS AS THE TOWNSHIP ATTORNEY**

The above resolution was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Fusaro and Vaccaro; yea. Mr. Weiner abstained due to a perception of conflict

**Resolutions #16-075 through #16-082 and #16-084 through #16-086 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Weiner, seconded by Mr. Vaccaro and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea.**

#### **A. FINANCE**

### **#16-075 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

#### **B. CONTRACTS/AGREEMENTS**

### **#16-076 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH GRAMCO BUSINESS COMMUNICATIONS**

### **#16-077 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MODERN POWER GROUP SYSTEMS**

### **#16-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND MARK WHITE, PH.D. P.A.**

**#16-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.**

**#16-080 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH OCEAN COMPUTER GROUP INC.**

**#16-081 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP**

**#16-082 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH PREVENTION SPECIALISTS INCORPORATED FOR DRUG AND ALCOHOL TESTING**

**C. LICENSING**

**#16-084 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2016 TO COLONIAL MOBILE HOME PARK**

**D. ESCROWS/BONDS**

**#16-085 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNTS AS PER ATTACHED SCHEDULE A**

**E. MISCELLANEOUS**

**#16-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SUMMER CAMP PROGRAMS**

**REPORTS**

**Mr. Frattini:** None

**Mr. Weiner:** Mr. Weiner announced that the Township is filling seasonal positions. Anyone interested should go to the Township website and fill out an application.

**Mr. Fusaro:** Mr. Fusaro attended a recent meeting of the Hovson's Working Group. The fiscal analysis has been submitted and is being reviewed by a professional. The Joint Base will be holding an air show on May 14<sup>th</sup> and 15<sup>th</sup>, 2016.

**Mr. Vaccaro:** Mr. Vaccaro attended various meetings throughout the Township including the Hovson's Working Group and the bi-weekly meeting in preparation for tonight's agenda.

**Ms. Markulic:** None

**Ms. Koutsouris:** None

**Ms. Skibo:** None

**Ms. Pellicano:** None

**Mayor Palmer:** Mayor Palmer mentioned the recent shooting in the Township. The Police are well trained to handle these types of situations. The PBA contract has been negotiated and he thanked everyone for all of their hard work. He hoped that the other bargaining units would be resolved within the month.

**PUBLIC**

**Larry Lee – Country Walk:** Mr. Lee asked Mayor Palmer if there was any progress in getting the access road into Country Walk mowed. Mayor Palmer said he is still working on it.

**Agnes Marsala – Chesterfield, N.J.** Ms. Marsala urged Council to oppose the new southern reliability link that is being proposed by New Jersey Natural Gas. This is an unnecessary gas line. Mayor Palmer said he would look into it further.

**Rayven Catofsky – Mt. Misery Rd.:** Ms. Catofsky opposed the new pipeline and asked if it would benefit the proposed Hovson’s development. Mr. Fusaro said it was too soon to tell. Mayor Palmer heard her concerns and said he would take another look at it.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:10 p.m. on motion by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro.; yea.

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James A. Vaccaro, Sr.  
Council President

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Sabina T. Skibo, RMC  
Township Clerk

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Date Approved