

**MANCHESTER TOWNSHIP
MEETING MINUTES
April 28, 2014**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Attorney Steven Secare, Chief Financial Officer Diane Lapp and OEM Coordinator Art Abline.

RESOLUTION #14-129 – Executive Session

Resolution #14-129 – Resolution to exclude the public to discuss Acquisition of Land was offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

A Motion to reconvene into open session was offered upon a motion by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

RESOLUTION #14-130 - AUTHORIZING READING THE CY 2014 MUNICIPAL BUDGET BY TITLE

The above resolution was offered upon a motion by Mr. Vaccaro, seconded by Mr. Weiner and **approved** by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

RESOLUTION #14-131 – INTRODUCTION OF THE CY 2014 MUNICIPAL BUDGET

Ms. Lapp gave a brief synopsis of the 2014 CY Municipal Budget. The amount of general appropriations is \$31,548,169.03. This is an increase of 1.84 percent over last year.

The above budget resolution was offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

CORRESPONDENCE – The Clerk read into the record correspondence from the CFO regarding the sale of Bond Anticipation Notes.

APPROVAL OF MINUTES The regular minutes of February 24, 2014, were offered upon a motion by Mr. Weiner, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro; yea. Mr. Wallis; abstain.

The regular minutes of March 10, 2014 and March 24, 2014, were offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

SUBMISSION OF BILLS:

Resolution #14-132 – Authorizing payment of bills from the Current Fund in the amount of 7,991,667.13 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote;

Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea. Mr. Weiner abstained on check #1167 due to a perception of conflict.

Resolution #14-133 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$353,971.04 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Resolution #14-134 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$183,261.21 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#14-006 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY VACATING A PORTION OF THIRD STREET IN THE TOWNSHIP OF MANCHESTER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:67-1 ET. SEQ.

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Fusaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

#14-007 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE, TO ESTABLISH THE DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF UTILITIES AS TWO SEPARATE DEPARTMENTS.

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen felt that this ordinance broke up the department into too many divisions and felt this would not be beneficial.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Resolutions #14-135 through #14-162 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

A. FINANCE

#14-135 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#14-136 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO APPROVE THE SELF-EXAMINATION OF THE CALENDAR YEAR 2014 BUDGET AS ALLOWED BY N.J.S.A. 40A:4-78b AND N.J.A.C. 5:30-7.2 THROUGH 7.5

#14-137 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO APPROVE THE DISTRIBUTION OF LENGTH OF SERVICE AWARDS PROGRAM(LOSAP) FUNDS AND TO REVISE THE ELIGIBLE RECIPIENTS FOR CALENDAR YEAR 2013

B. PURCHASING

#14-138 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE OF AN ANIMAL CONTROL VAN AND AUTHORIZING THE PURCHASE OF AN ANIMAL CAGE INSERT

#14-139 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM AND AUTHORIZING MANCHESTER TOWNSHIP TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

C. CONTRACTS/AGREEMENTS

#14-140 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LAKEWOOD

#14-141 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THE LEASE TERMINATION AGREEMENT AND GENERAL RELEASE BETWEEN MANCHESTER TOWNSHIP AND NEXTEL OF NEW YORK, INC.

#14-142 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FROM VARIOUS SUMMER CAMPS

#14-143 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FOR CAMP ADVENTURE

#14-144 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERMS & CONDITIONS SPONSORSHIP CONTRACT WITH TD BANK, N.A.

#14-145 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH EDMUNDS AND ASSOCIATES FOR SOFTWARE MAINTENANCE OF FINANCE, TAX AND UTILITY PACKAGE

#14-146 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH PARAMETRIX AUDIO & LIGHTING

#14-147 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH QUATRED, LLC

#14-148 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP

#14-149 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY SUSPENDING PORTIONS OF CHAPTER 288, SECTION 288-13 OF THE TOWNSHIP CODE ENTITLED DOMESTIC ANIMALS

#14-150 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #14-033 APPOINTING A CONFLICT PUBLIC DEFENDER

#14-151 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A RENTAL AGREEMENT WITH NEOPOST USA INC. FOR POSTAGE METER

D. BONDS/ESCROW

#14-152 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A GRAVEL PIT OPERATOR'S LICENSE BOND POSTED BY RALPH CLAYTON AND SONS

E. LEGISLATION

#14-153 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RECOMMENDING THE NEW JERSEY LEGISLATURE AND THE GOVERNOR TO ACCEPT THE INVITATION OF THE SUPREME COURT TO ENACT LEGISLATION TO ESTABLISH A NEW, MORE SENSIBLE APPROACH TO AFFORDABLE HOUSING IN OUR STATE

#14-154 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RECOMMENDING THE NEW JERSEY COUNCIL ON AFFORDABLE HOUSING TO PROMULGATE REGULATIONS IN ACCORDANCE WITH THE SCHEDULE THE NEW JERSEY SUPREME COURT ESTABLISHED ON MARCH 14, 2014

#14-155 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RECOMMENDING THE NEW JERSEY LEGISLATURE TO EXTEND THE POLICE AND FIRE ARBITRATION AWARD CAP

F. LICENSING

#14-156 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF A PLENARY RETAIL DISTRIBUTION LICENSE FOR MJAM ENTERPRISES, INC.

#14-157 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PLACE TO PLACE TRANSFER OF MJAM ENTERPRISES, INC.

#14-158 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING A TOWING LICENSE TO HALL'S GULF SERVICE, INC. FOR THE 2014 LICENSE YEAR

#14-159 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING A TOWING LICENSE TO ACCURATE TOWING FOR THE 2014 LICENSE YEAR

#14-160 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING A TOWING LICENSE TO ALL HOURS 24 SERVICE, LLC. FOR THE 2014 LICENSE YEAR

G. MISCELLANEOUS

#14-161 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SPRING/SUMMER RECREATION PROGRAMS

#14-162 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING THE 2014 MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN FOR OCEAN COUNTY

REPORTS

Mr. Weiner: Mr. Weiner gave an update on the rumble strip project on Route 70. The State advised that it should start in the summer. The Lakehurst-Manchester Rotary will be holding Bark in the Park at Harry Wright Lake on May 18. There are vendor opportunities available. It will benefit the Rotary and American Rescue Dog.

Mr. Fusaro: Mr. Fusaro announced that Manchester will be celebrating its 150th anniversary next year. He hoped to meet with the Recreation Director and go over some suggestions for a celebration. Mr. Fusaro met with Ms. Lapp and Mr. Vaccaro to discuss the budget. Rising gas prices and snow removal were significant items that had to be considered when planning the budget. Mr. Fusaro attended the Easter Egg Hunt at Pine Lake Park on April 13, 2014. The lake looked nice and no geese were in sight. Over 300 children attend the event. On April 25, 2014 he attended a meeting a Crestwood Village 5 homeowner's meeting with Mayor Fressola. They answered resident's questions for 45 minutes.

Mr. Vaccaro: Mr. Vaccaro attended the April Zoning Board Meeting and a budget meeting with Ms. Lapp and Mr. Fusaro. He reviewed bills on tonight's meeting for Council consideration and attended a meeting of the Manchester Township Coordinating Council.

Mr. Frattini: None

Mr. Wallis: Mr. Wallis read the first aid report for March 2014. He also did a ride along with the police department. They responded to an accident on Route 70 where a lady hit a tree. The police officer did a great job of keeping the woman calm until First Aid arrived. The Easter Egg Hunt was held at Pine Lake on April 13, 2014. Ms. Colgate and all of the Recreation staff did a nice job. Mr Wallis thanked Ms. Lapp and Ms. Zsoldos for doing a great job on the budget.

Mr. Secare: Mr. Secare gave an update on the Wal-Mart project.

Ms. Skibo: The Rabies Clinic will be held on May 31, 2014 at two locations throughout the Township.

PUBLIC

Hank Glen – 29 Wycliffe Rd: Mr. Glen asked for an update on bringing commercial business into the Township, Mr. Fusaro stated that the Township Planner has proposed an amendment to the zoning law that hopefully will help with getting commercial business in the Township. Mr Glen heard that the County was purchasing acreage in Whiting and hoped this land was not just for preservation. Ocean County has a wonderful park system but does not have one within Manchester Township. He felt the Township and the County would both benefit from opening a County park within the Township.

Ken Palmer – 101 Conrad Ct.: Mr. Palmer questioned the sale of Bond Anticipation Notes. Ms. Lapp said the notes were for capital projects and the Township was able to obtain short term financing with interest less than one percent.

Ginny Martin – Renaissance: Ms. Martin asked for an update on energy aggregation. Mr. Weiner said the Co-op was looking at agents. Right now the electric rates are high. This would be an ongoing process.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:00 p.m. on motion by Mr. Vaccaro, seconded by Mr. Wallis and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, R.M.C.
Township Clerk

Date Adopted