



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA  
February 8, 2016  
6:00 P.M.**

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1. **CALL TO ORDER**
2. **STATEMENT:** Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.
3. **FLAG SALUTE**
4. **ROLL CALL**
5. **WORKSHOP - Feral Cat Ordinance**
6. **APPROVAL OF MINUTES – January 4, 2016 – Reorganization**
7. **SUBMISSION OF BILLS:**

#16-072	Current Fund
#16-073	Water & Sewer Fund
#16-074	Water & Sewer West Fund
8. **ORDINANCES – Second Reading, Public Hearing & Final Action**
  - #16-001 Amending Chapter 313 to provide for registration of vacant and abandoned properties
  - #16-002 Amending Chapter VII of the Code of the Township of Manchester entitled Traffic (No left turn Wilbur Ave.)
  - #16-003 Establishing Chapter 261 of the Code of the Township of Manchester for the Buy-In Tax Program
9. **ORDINANCES – First Reading & Introduction**
  - #16-004 Capital Bond Ordinance – Police Purchasing
  - #16-005 Amending & Supplementing Chapter VII of the Township Code Entitled Stop Intersections
  - #16-006 Exchange of Property – Block 58, Lot 674 Donated to Acquire Easement on Block 56, Lot 717
  - #16-007 Land Swap of Block 1.68, Lot 1.01 for Block 1.45, Lot 9 for Drainage Purposes
  - #16-008 Amending & Supplementing Chapter 301- Do Not Knock Registry
  - #16-009 Authorizing Sale of Block 1.329, Lot 19 – 728 Englemere Blvd
10. **RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

  - A. **FINANCE**
    - #16-075 Refunds requested by the Tax Collector (overpayments)
  - B. **CONTRACTS/AGREEMENTS**
    - #16-076 Authorizing Execution of a service agreement with Gramco Business Communications
    - #16-077 Authorizing Execution of a service agreement with Modern Power Group Systems
    - #16-078 Authorizing Execution of an agreement with Mark White, PH.D., P.A.
    - #16-079 Authorizing Execution of a service agreement with Motorola Solutions, Inc.
    - #16-080 Authorizing Execution of a service agreement with Ocean Computer Group, Inc.
    - #16-081 Authorizing Execution of an agreement with Kova Corp.
    - #16-082 Authorizing Agreement with Prevention Specialists Inc. for Drug & Alcohol Testing
    - #16-083 Authorizing Execution of PBA Contract

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**C. LICENSING**

**#16-084** Approving a Family Mobile Home Park License for Colonial Mobile Home Park

**D. ESCROWS/BONDS**

**#16-085** Authorizing the release of inactive escrow accounts as per attached Schedule A

**E. MISCELLANEOUS**

**#16-086** Establishing fees for Summer Camp Programs

**#16-087** Amending Resolution #16-020 Appointing Township Attorney

- 11. REPORTS**
- 12. PUBLIC COMMENT**
- 13. ADJOURNMENT**

#16-001

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 313 OF THE TOWNSHIP CODE, ENTITLED "PROPERTY MAINTENANCE" IN ORDER TO PROVIDE FOR A SECTION 313-25 ENTITLED "REGISTRATION OF VACANT AND ABANDONED PROPERTIES"**

**WHEREAS**, the Township of Manchester Township (hereinafter referred to as the "Township") contains structures which are vacant and/or abandoned in whole or in large part; and

**WHEREAS**, in many cases, the owners or responsible parties of these structures are neglectful of them, are not maintaining or securing them to an adequate standard or restoring them to productive use; and

**WHEREAS**, these abandoned and/or vacant properties have a negative effect on the quality of life of the Township, increasing the risk of property damage through arson and vandalism and discouraging neighborhood stability and revitalization; and

**WHEREAS**, it has been established that vacant and abandoned structures cause severe harm to the health, safety and general welfare of the community, including diminution of neighboring property values, increased risk of fire, potential increases in criminal activity and public health risks; and

**WHEREAS**, the Township incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including but not limited to excessive police calls, fire calls and property inspections; and

**DASTI, MURPHY  
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**WHEREAS**, it is in the public interest for the Township to establish minimum standards of accountability of the owners or responsible parties of these vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of Manchester; and

**WHEREAS**, it is in the public interest for the Township to impose a fee in conjunction with registration of vacant and abandoned structures in light of the disproportionate costs imposed on the Township by the presence of these structures.

**SECTION 313-25**  
**“REGISTRATION OF VACANT AND ABANDONED PROPERTIES”**

**SECTION 313-25.1                      Maintenance of Vacant/Abandoned Properties.**

**Definitions.**

Owner – Shall mean and include the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions N.J.S.A. 46:10B-51 (P.L. 2008, c. 127, Sec. 17 as amended by P.L. 2009, c. 296), or any other entity determined by the Township of Manchester to have authority to act with respect to the property.

Vacant/Abandoned Property – Any building used or to be used as a residence, commercial or industrial structure which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased, and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation, including but not limited to any property meeting the definition of abandoned property in N.J.S.A. 55:19-80 et seq.; provided, however, that any property where all building systems are in working order, where the building and grounds are maintained in good order, or where the building is in habitable condition, and where the building is being actively marketed by its owner for sale or rental, shall not be deemed a vacant property for purposes of this section.

**SECTION 313-25.2                      Registration requirements.**

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Effective \_\_\_\_\_ 1, 2015, the owner of any vacant property as defined herein shall, within 30 calendar days after the building becomes vacant property or within 30 calendar days after assuming ownership of the vacant property, whichever is later; or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant property with the Code Enforcement Officer on forms provided by the Township for such purposes. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

- a. Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.
- b. The registration statement shall include the name, street address, telephone number and email address (if applicable) of a person 21 years or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceedings on behalf of such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number and email (if applicable) of the firm and the actual name(s) of the firms individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a 24 hour per day, seven-day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.
- c. The registration shall remain valid until December 31st of the year in which the application is made. The owner shall be required to renew the registration annually in the month of January. Deadline for registration renewal shall be January 31<sup>st</sup> as long as the building remains a vacant and/or abandoned property and shall pay a registration or renewal fee in the amount prescribed in Section 313-25.5 of this Ordinance, for each vacant property registered.
- d. The owner shall notify the Clerk within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the Clerk for such purpose.
- e. The registration statement shall be deemed *prima facie* proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the owner or owners of the building.

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**SECTION 313-25.3**

**Access to vacant properties.**

The owner of any vacant property registered under this Ordinance shall provide access to the Township to conduct exterior and interior inspections of the building to determine compliance with municipal codes, upon reasonable notice to the property owner or the designated agent. Such inspections shall be carried out on weekdays during the hours of 9:00 a.m. and 4:00 p.m., or such other time as may be mutually agreed upon between the owner and the Township.

**SECTION 313-25.4 Responsible Owner or Agent.**

- a. An owner who meets the requirements of this Ordinance with respect to the location of his or her property or workplace in the State of New Jersey may designate him or herself as agent or as the individual responsible for maintaining the property.
- b. By designating an authorized agent under the provisions of this Section the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of the notice of process on the authorized agent. Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purposes of this Section until the owner files a new annual registration statement.
- c. Any owner who fails to register vacant/abandoned property under the provisions of this Ordinance shall further be deemed to consent to receive, by posting on the building, in plain view, and by service of notice at the last known address of the owner of the property on record within the Township by regular and certified mail, any and all notices of code violations and all process in an administrative proceeding brought to enforce code provisions concerning the building.

**SECTION 313-25.5 Fee Schedule.**

The initial registration fee for each property upon the 2016 adoption of these provisions shall be seven hundred and fifty (\$750.00) dollars if registration is applicable and property qualifies before July 1, 2016. If the property meets the required registration criteria after July 1, 2016, then the fee shall be five hundred (\$500.00) dollars. From January 1, 2017 forward, the initial registration fee hereinafter shall be one thousand (\$1,000.00) dollars for the first year; which the initial registration shall be prorated to five hundred (\$500.00) if qualified after July 1<sup>st</sup> of the first year. The fee for the first renewal is two thousand (\$2,000) dollars and the fee for the second renewal is three thousand (\$3,000.00) dollars. The fee for any subsequent renewal beyond the second renewal is five thousand (\$5,000.00) dollars.

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**Vacant property Registration Fee Schedule**

Initial Registration	\$750.00 (\$1000.00 January 1, 2017 forward)
First Renewal	\$2,000.00
Second Renewal	\$3,000.00
Subsequent Renewal	\$5,000.00

**SECTION 313-25.6 Requirements of Owners of Vacant Properties.**

The owner of any building that has become vacant/abandoned property, and any person maintaining or operating or collecting rent for any such building that has become vacant shall, within thirty (30) days thereof:

- a. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the Township Code, or as set forth in the rules and regulations supplementing those codes; and
- b. Post a sign affixed to the building indicating the name, address and telephone number of the owner, the owner's authorized agent for the purpose of service of process, and the person responsible for day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size and placed in such a location so as to be legible from the nearest public street or sidewalk whichever is nearer, but shall be no smaller than eight (8) inches by ten (10) inches; and
- c. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete; and
- d. Ensure that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, right-of-ways, alleys, retaining walls, attached or unattached accessory structures and driveways, are well-maintained and free from trash, debris, loose litter, and grass and weed growth; and
- e. Continue to maintain the structure in a secure and closed condition, keep the grounds in a clean and well-maintained condition, and ensure that the sign is visible and intact until the building is again occupied, demolished, or until repair and/or rehabilitation of the building is complete.

**SECTION 313-25.7 Violations.**

- a. Any person who violates any provision of this Ordinance or the rules and regulations issued hereunder shall be fined no less than \$100.00 and not more than

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\$2,500.00 for each offense. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this Chapter shall be recoverable from the owner and shall be a lien on the property.

- b. For purposes of this section, failure to file a registration statement within 30 calendar days after a building becomes vacant property or within 30 calendar days after assuming ownership of a vacant property, whichever is later, or within 10 calendar days of receipt of notice by the municipality and failure to provide correct information on the registration statement, or failure to comply with the provision of such provisions contained herein shall be deemed to be violations of this Ordinance.
- c. The provisions of this section shall be enforced by Township enforcing officials, including but not limited to the Code Enforcement Office.

**BE IT FURTHER ORDAINED** by the by the Mayor and Council of the Township of Manchester as follows:

**SECTION 8. Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**SECTION 9. Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 10. Effective Date.** This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

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**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **25th day of January, 2016 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **8th day of February, 2016 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

**ATTESTED TO BY:**

**APPROVED:**

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**SABINA T. SKIBO**  
Township Clerk

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**James A. Vaccaro, Sr.**  
Council President

**DASTI, MURPHY  
McGUCKIN, ULAKY,  
KOUTSOURIS & CONNORS**

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**#16-002**

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER VII OF THE  
CODE OF THE TOWNSHIP OF MANCHESTER  
ENTITLED TRAFFIC**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** That Chapter VII of the Code of the Township of Manchester entitled “Traffic,” § 7-26 entitled “Turn prohibitions”, shall be amended and supplemented to read as follows:

No person shall make a turn at any location listed, except only in the manner described.

<b>Intersection</b>	<b>Direction of Travel</b>	<b>Regulations</b>
Township Line Road and Pinewald - Keswick Road (Ocean County Route 530)	Township Line Road western lane (right-turn lane)	No left turn (right turn only and only from turn lane)
Township Line Road and Pinewald - Keswick Road (Ocean County Route 530)	Township Line Road eastern lane (left-turn lane)	No right turn (left turn only and only from turn lane)
<u>Wilbur Avenue and New Jersey State Highway Route 70</u>	<u>Wilbur Avenue</u> <u>Southbound</u>	<u>No left turn on to Route 70</u> <u>Eastbound</u>

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, paragraph, sentence or any part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance not directly involved in the controversy in which such judgment shall have been rendered.

**SECTION 4.** Pursuant to the provisions of N.J.S.A. 40A:69A-181(b), this Ordinance shall take effect twenty (20) days after final passage by the Township Council and approval by the Mayor where such approval is required by law.

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**NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean, State of New Jersey, on the 25<sup>th</sup> day of January, 2016, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6 P.M. on February 8, 2016. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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Sabina T. Skibo, RMC  
Township Clerk

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**#16-003**

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF  
NEW JERSEY ESTABLISHING CHAPTER 261 OF THE CODE OF  
THE TOWNSHIP OF MANCHESTER ENTITLED, "LICENSING  
AND ADMINISTRATION OF REWARD TYPE PROGRAMS".**

**WHEREAS**, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey desires to stimulate local commerce in Manchester Township by encouraging the patronage of Manchester Township-based businesses by Township residents; and

**WHEREAS**, the Township Council has determined that it is appropriate to permit "reward" type programs that act as enhancements to the "Shop Manchester" program which will give Manchester Township taxpayers a financial incentive to patronize participating Manchester Township-based businesses through the payment of residential property taxes; and

**WHEREAS**, the license shall permit vendors to register interested residents and Manchester Township-based businesses who desire to participate; and

**WHEREAS**, the Township Council of the Township of Manchester Township believes that the implementation of this system will benefit Manchester Township-based businesses and resident taxpayers.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Manchester Township, County of Ocean, State of New Jersey that Section 261 of the Code of the Township of Manchester entitled "Licensing and Administration of Reward-Type Programs" be and hereby is established as follows:

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**SECTION 1. “General Licensing”.**

**§261-1 Licensing and Administration of Reward-Type Programs.**

- A. Any vendor who offers reward programs which includes the payment of taxes for Manchester Township taxpayers who shop at participating Manchester Township-based businesses shall before implementing such a program obtain a license as provided for in this Ordinance.
- B. This program shall be administered solely by the vendor who shall undertake to register interested parties in Manchester Township-based businesses.
- C. The vendor shall pay to the Township a License Fee in the amount \$25.00 yearly and shall submit to the Township Administrator all information necessary as may be reasonably required in order to determine the truth or validity of the statements contained in the application.
- D. Conditions. The Township shall establish the necessary reporting requirements for any payment of taxes made to Manchester Township by the vendor. The Township shall not be responsible for any impact of program participation on mortgage escrow calculations. The Township shall not be responsible for any changes in property ownership.

**SECTION 2. Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**SECTION 3. Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 4. Effective Date.** This Ordinance shall take effect upon publication in an official newspaper of the Township, as required by and in conformance with law.

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**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **25<sup>th</sup> day of January, 2016 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **8<sup>th</sup> day of February, 2016 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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Sabina T. Skibo, RMC  
Municipal Clerk

#16-004

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,  
IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING  
FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER  
RELATED EXPENSES FOR THE TOWNSHIP AND  
APPROPRIATING \$1,360,000 THEREFOR, AND  
PROVIDING FOR THE ISSUANCE OF \$1,292,000 IN  
BONDS OR NOTES OF THE TOWNSHIP OF  
MANCHESTER TO FINANCE THE SAME.**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Township of Manchester, in the County of Ocean, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3 hereof, there are hereby appropriated the respective sums of money therein stated as the appropriations made for each improvement or purpose, such sums amounting in the aggregate to \$1,360,000 including the aggregate sum of \$68,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The aggregate down payments have been made available by virtue of provision for down payment for capital improvement purposes in one or more previously adopted budgets..

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$1,292,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefor, the maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

- (1) Purpose: Acquisition of various technology for the Police Department including, but not limited to, mobile data terminals, automatic vehicle location hardware, system hardware and servers, data conversion, radio and telephone recording system, alcotest machine and police dispatch radio consoles, and including all work and materials necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$577,500
<u>Maximum Amount of Bonds or Notes:</u>	\$548,625
<u>Period or Average Period of Usefulness:</u>	7 years
<u>Amount of Down Payment:</u>	\$ 28,875

- (2) Purpose: Acquisition of miscellaneous equipment for the Police department, including, but not limited to a crash data recorder and auto license plate recognition, and including all work and materials necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$32,500
<u>Maximum Amount of Bonds or Notes:</u>	\$30,875
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 1,625

- (3) Purpose: Acquisition of various technology/communication equipment, including, but not limited to, dual band portable radios for the SWAT, Chief, Deputy Chief and crew of the fire department, portable chargers, dual band mobile radios and portable radios for the first aid ambulances, fire pagers and first aid pagers, and including all work and materials necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$427,500
<u>Maximum Amount of Bonds or Notes:</u>	\$406,125
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$ 21,375



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- (4) Purpose: Acquisition and installation of generators for various volunteer Fire Department sites, and including all work and materials necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$322,500
<u>Amount of Bonds or Notes:</u>	\$306,375
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 16,125

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

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Section 5. The capital budget or temporary capital budget, as applicable of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget, as applicable and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the costs thereof have been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the several improvements or purposes, within the limitations of the Local Bond Law, computed on the basis of the respective amounts or obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10.11 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,292,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) The Township reasonably expects to commence the acquisition and/or construction of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Township hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with

the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**NOTICE OF PENDING BOND ORDINANCE**

PUBLIC NOTICE IS HEREBY GIVEN that the foregoing bond ordinance was duly introduced and passed upon first reading at a regular meeting of the Township Council of the Township of Manchester, in the County of Ocean, New Jersey, held on February 8, 2016. Further notice is hereby given that said bond ordinance will be considered for final passage and adoption, after public hearing thereon, at a regular meeting of said Township Council to be held in the Municipal Building, One Colonial Drive, Manchester Township, New Jersey on March 14, 2016 at 6 o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said bond ordinance will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

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Sabina T. Skibo, RMC  
Municipal Clerk

#16-005

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AMENDING AND SUPPLEMENTING CHAPTER VII OF THE  
CODE OF THE TOWNSHIP OF MANCHESTER  
ENTITLED STOP INTERSECTIONS**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** That Chapter VII of the Code of the Township of Manchester entitled “Traffic,” § 7-23 entitled “Stop Intersections” shall be amended as follows:

**7-23 Stop Intersections**

Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described are hereby designated as stop intersections. Stop signs shall be installed as provided herein.

**Intersection**

Route 37 and Alexander Avenue  
Alexander Avenue and Housen Street  
Alexander Avenue and Nathan Avenue  
Alexander Avenue and Charles Avenue  
Route 37 and Gerald Avenue  
Gerald Avenue and Housen Street  
Nathan Avenue and Gerald Avenue  
Nathan Avenue and Neal Place  
Neal Place and Harold Place  
Harrison Place and Neal Place  
Charles Avenue and Harrison Place (North East End)  
Charles Avenue and Harrison Place (South West End)  
Harrison Place and Michael Court (North East End)  
Harrison Place and Michael Court (South West End)  
Charles Avenue and Franklin Place  
Nathan Avenue and Charles Avenue

**Stop Sign(s) On**

Alexander Avenue  
Housen Street  
Nathan Avenue  
Charles Avenue  
Gerald Avenue  
Housen Street  
Gerald Avenue  
Neal Place  
Harold Place  
Neal Place  
Harrison Place  
Harrison Place  
Michael Court  
Michael Court  
Franklin Place  
Charles Avenue

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, paragraph, sentence or any part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or

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invalidate the remainder of this ordinance not directly involved in the controversy in which such judgment shall have been rendered.

**SECTION 4.** Pursuant to the provisions of N.J.S.A. 40A:69A-181(b), this Ordinance shall take effect twenty (20) days after final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean, State of New Jersey, on the 8<sup>th</sup> day of February, 2016, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 P.M. on February 22, 2016. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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Sabina T. Skibo, RMC  
Township Clerk

**# 16-006**

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP  
OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
PROVIDING FOR THE ACQUISITION AND EXCHANGE OF  
CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF  
MANCHESTER**

**WHEREAS**, the Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq., provides that a municipality may, by ordinance, provide for the exchange of real property or interest of real property within the municipality; and

**WHEREAS**, Harvey Karen is the owner of real property known as Block 58, Lot 674, which is vacant land in the Township of Manchester; and

**WHEREAS**, Harvey Karen is desirous of donating Block 58, Lot 674 to the Township for open space in exchange for the Township providing for a conservation easement to be placed on Township owned property known as Block 56, Lot 717 which is vacant land; and

**WHEREAS**, the Township Council of the Township of Manchester has determined that it is in the best interest of the Township to accept the property donation from Mr. Karen of Block 58, Lot 674 and to provide a conservation easement on the Township's property of Block 56, Lot 717 for the benefit of Mr. Karen; and

**WHEREAS**, the Block 58, Lot 674 which is being conveyed to the Township is currently assessed at \$112,800.00; and

**WHEREAS**, Block 56, Lot 717, which the Township is providing a conservation easement on for the benefit of Mr. Karen is currently assessed at \$66,700.00;

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

**SECTION 1.** Pursuant to the provisions of N.J.S.A. 40A:12-16, the Township of Manchester hereby agrees to accept the Block 58, Lot 674 from Harvey Karen which is vacant land in the Township of Manchester.

**SECTION 2.** The Township shall receive a Bargain and Sale Deed with covenants against Grantor's acts for said property.

**SECTION 3.** The Township hereby authorizes the recording of a conservation easement being placed on Township property known as Block 56, Lot 717 for the benefit of Harvey Karen. The Township shall execute any and all documents necessary to record said conservation easement.



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**SECTION 4.** The Mayor and Township Clerk and all other proper officers and employees of the Township are hereby authorized and directed to take any and all steps necessary to effectuate the purpose of this ordinance.

**SECTION 5.** No debt is authorized by the enactment and passage of this ordinance.

**SECTION 6.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 7.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

**SECTION 8.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

## NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey, on first reading at a meeting held on the **8<sup>th</sup> day of February, 2016 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **22<sup>nd</sup> day of February, 2016 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. SKIBO, RMC**  
Township Clerk

# 16-007

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP  
OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
PROVIDING FOR THE ACQUISITION AND EXCHANGE OF  
CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF  
MANCHESTER**

**WHEREAS**, the Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq., provides that a municipality may, by ordinance, provide for the exchange of real property or interest of real property within the municipality; and

**WHEREAS**, Jeffrey Jerman is the owner of real property known as Block 1.68, Lot 1.01, which is vacant land within the Township of Manchester; and

**WHEREAS**, Jeffrey Jerman is desirous of donating Block 1.68, Lot 1.01 to the Township for open space in exchange for the Township's property, Block 1.45, Lot 9; and

**WHEREAS**, both parcels of property are of equal value; and

**WHEREAS**, Mr. Jerman's property, Block 1.68, Lot 1.01 is currently assessed at \$65,000.00; and

**WHEREAS**, the Township's owned property of Block 1.45, Lot 9 is currently assessed at \$65,000.00.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

**SECTION 1.** Pursuant to the provisions of N.J.S.A. 40A:12-16, the Township of Manchester hereby agrees to accept the Block 1.68, Lot 1.01 from Jeffrey Jerman which is vacant land in the Township of Manchester.

**SECTION 2.** The Township shall receive a Bargain and Sale Deed with covenants against Grantor's acts for said property.

**SECTION 3.** The Township hereby authorizes the conveyance of Block 1.45, Lot 9 to Jeffrey Jerman, which is vacant property. The Township shall execute any and all documents necessary to convey said property to Mr. Jerman.

**SECTION 4.** The Mayor and Township Clerk and all other proper officers and employees of the Township are hereby authorized and directed to take any and all steps necessary to effectuate the purpose of this ordinance.

**SECTION 5.** No debt is authorized by the enactment and passage of this ordinance.

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**SECTION 6.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 7.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

**SECTION 8.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey, on first reading at a meeting held on the **8<sup>th</sup> day of February, 2016 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **14th day of March, 2016 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. SKIBO, RMC**  
Township Clerk

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF  
NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER  
301 THE CODE OF THE TOWNSHIP OF MANCHESTER  
ENTITLED, "PEDDLING AND SOLICITING".**

**WHEREAS**, the Township of Manchester regulated peddling and soliciting within the Township of Manchester, by and through Chapter 301 of the Code of the Township of Manchester; and

**WHEREAS**, the Township wishes to enact a new section to create a "Do No Knock Registry" to permit Township residents to register with the Township Clerk indicating that they do not want hawkers, peddlers, solicitors or canvassers to approach their homes and/or seek contact with the occupants of the registered home; and

**WHEREAS**, the Township Council of the Township of Manchester finds its in its best interest to amend Chapter 301 in order to provide Township residents with the option of registering for a "Do No Knock Registry;" and

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Manchester Township, County of Ocean, State of New Jersey that Section 301 of the Code of the Township of Manchester entitled "Peddling and Soliciting" be and hereby amended as follows:

**SECTION 1.** Chapter 301, Section 21, "No Knock List" shall be adopted to provide as follows:

§301-21 Do No Knock Registry

- A. All residents of the Township of Manchester may register their address with the Township Clerk to be placed on the “Do No Knock Registry,” indicating that they do not want peddling, itinerant vending and door-to-door sales enterprises to approach their homes on their premises. Registration shall be by completion of a form made available by the Township Clerk's office.
- B. Residents shall remain on the “Do Not Knock Registry” until such time as they advise the Township Clerk in writing that they wish to be removed from the list.
- C. Any resident registered on the Do No Knock Registry, pursuant to Subsection A herein, shall be able to procure from the Clerk's office a sticker for display at the residence indicating enlistment on the Manchester Township Do Not Knock Registry. The first sticker shall be provided free of charge and may be picked up in person during regular business hours. If a replacement sticker is required, the individual may pick up a replacement at the Clerk's office at no charge. A fee of \$1 will be applied for any individual who desires to have the sticker mailed to him or her, which shall be payable to the Township Clerk. The sticker must be displayed in a clearly visible location.
- D. The Township Clerk shall maintain the Do Not Knock Registry and allow inspection of the addresses on the registry to all persons or entities required to obtain a permit under Chapter 301. A copy of the Do Not Knock Registry can be provided for a fee in accordance with N.J.S.A. 47:1A-5.
- E. It shall be unlawful for any person or entity required to obtain a permit pursuant to Chapter 301 to enter the approach and/or seek contact from a residence registered on the Do Not Knock Registry.
- F. Any person subject to this chapter who violates any provision of this section shall be subject to a maximum ordinance violation per offense as provided in § 301-22.

~~§301-24~~ 22 Any person violating or failing to comply with any of the provisions of this article shall, upon conviction thereof, be punishable by a fine of not more than \$1,000, by imprisonment for a term not to exceed 90 days and/or by a period of community service not to exceed 90 days, in the discretion of the Judge. The continuation of such violation for each successive day shall constitute a separate offense, and the person or persons allowing or permitting the continuation of the violation may be punished as provided above for each separate offense.

**SECTION 2. Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is

adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**SECTION 3. Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 4. Effective Date.** This Ordinance shall take effect upon publication in an official newspaper of the Township, as required by and in conformance with law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **8<sup>th</sup> day of February, 2016 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **14th day of March, 2016 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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Sabina T. Skibo, RMC  
Municipal Clerk

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**#16-009**

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF  
NEW JERSEY AUTHORIZING THE SALE OF LOT BLOCK 1.329,  
LOT 19 AS SHOWN ON THE OFFICIAL TAX MAPS OF THE  
TOWNSHIP OF MANCHESTER**

**WHEREAS**, the Township Council of the Township of Manchester has determined that Block 1.329, Lot 19 as delineated on the Tax Map of the Township of Manchester, County of Ocean and State of New Jersey is not needed for public use; and;

**WHEREAS**, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenue for the Township; and;

**WHEREAS**, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1, et seq.; and;

**WHEREAS**, the subject property is vacant and is less than the minimum lot size required for development; and;

**WHEREAS**, N.J.S.A. 40A:12-13 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the Municipal Zoning Ordinance and is without any capital improvements thereon; and;

**WHEREAS**, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and;

WHEREAS, the Township has estimated the fair market value as follows:

<u>BLOCK</u>	<u>LOT</u>	<u>MINIMUM BID</u>
1.329	19	\$10,000.00

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean and State of New Jersey, as follows:

1. That Block 1.329, Lot 19 as delineated on the Tax Map of the Township of Manchester, County of Ocean and State of New Jersey, shall be offered for sale at a public sale to the highest bidder of the contiguous property owners of the parcel pursuant to N.J.S.A. 40A:12-13, et seq.

2. That the minimum price for bidding shall be as follows:

<u>BLOCK</u>	<u>LOT</u>	<u>MINIMUM BID</u>
1.329	19	\$10,000.00

3. That notice of the Township's intention to sell the property and the minimum bid prices shall be sent by certified mail, return receipt requested, to all property owners listed on the municipal tax records who own properties contiguous to Block 1.329, Lot 19.

4. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester sand the successful bidder relating to the sale, transfer, and exchange of said real property.

5. The list of the property to be sold, together with the minimum bid prices, shall be posted on the bulletin board or other conspicuous space in the Municipal Building and advertised in the official newspaper within five days following enactment of the ordinance.

6. That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.



7. That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included in the advertisement of sale and public notice of the reservation shall be given at the time of sale.

8. That should the property be developed, it shall be done in accordance with all applicable Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold.

9. That a certified copy of the Ordinance shall be posted in the Municipal Building.

10. That the successful bidder shall leave a deposit of ten percent (10%) of the bid price by cash, certified check or bank check.

11. That, if awarded, full payment for the property shall be made by certified check or bank check within thirty (30) days after the award of the bid. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$300.00, and Township required title search fees, and the pro rata cost of advertisement, preparation of the legal description of said lands, preparation of the Deed, recording fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

12. That the successful bidder shall prepare a Bargain and Sale Deed without Covenants as to Grantors' Acts for the conveyance, for review by the Township Attorney and the signature of the Mayor and Township Clerk. This Deed may also contain a current metes and bounds description of the property.

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13. That the Township of Manchester makes no representations with regard to the property of title. This sale is made "as is." In the event the Township cannot convey a marketable title to the property, its sole liability shall be to return all monies paid by the successful bidder to the Township, without interest.

14. That no commission shall be paid to any real estate broker/agent or any other person.

15. It is an express condition of this sale that the successful bidder from amongst the contiguous landowners will consolidate the subject premises at closing with their adjoining properties.

16. Pursuant to the provisions of N.J.S.A. 40A:69A-181(b), this Ordinance shall take effect twenty (20) days after final passage by the Township council and approval by the Mayor where such approval is required by law.

### **NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8th day of February, 2016, and was then read for the first time. The said Ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on March 14, 2016. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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Sabina T. Skibo, RMC  
Township Clerk

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**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	10,376,650.11
Capital Fund	\$	1,529.00
Escrows	\$	33,905.86
Affordable Housing Trust Fund	\$	938.46
Animal Control Fund	\$	307.00
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	74.63
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	700.00
Recreation Trust Fund	\$	1,375.00
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u><u>10,415,480.06</u></u>

**CERTIFICATION:**



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

James A. Vaccaro, Sr.  
Council President

\_\_\_\_\_  
Sabina T. Skibo  
Township Clerk

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BILL LIST ADDENDUM

February 8, 2016

# 16 - 072

CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 02/12/2016

SPECIAL ESCROW TRUST FUND

\$ -

OFF DUTY WEEK ENDING 02/12/2016

Manchester Township Off Duty w/e 01/15/2016

Chk # 2247 581.31

Manchester Township Off Duty w/e 01/29/2016

Chk # 2248 2,088.41

T & M Associates

Chk # 2255 15,047.89

Edward F. Liston, Jr LLC

Chk # 2256 364.50

Maser Consulting PA

Chk # 2257 15,823.75

\$ 33,905.86

ANIMAL CONTROL FUND

\$                     

DRUG ENFORCEMENT TRUST FUND

\$                     

N.J. UNEMPLOYMENT TRUST FUND

\$                     

PUBLIC ASSISTANCE TRUST FUND II

\$                     

PUBLIC ASSISTANCE DISCRETIONARY TRUST FUND

\$                     

PUBLIC ASSISTANCE TRUST FUND I

\$                     

MUNICIPAL ALLIANCE TRUST FUND

\$                     

MANCHESTER DAY TRUST FUND

\$                     

OPEN SPACE TRUST FUND

\$                     

PUBLIC DEFENDER TRUST FUND

\$

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February 4, 2016  
09:40 AMMANCHESTER TOWNSHIP  
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Ids: 53090 to 53175  
 Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void Ref Num Contract
53090	01/25/16	GREAT005 GREATLAND CORP. 15-01902 ANNUAL 1099 FILINGS	79.00	01/31/16 1646
53091	01/25/16	COACH005 COACHES CORNER 15-01385 Wrestling Mats	1,750.00	1647 REPLACEMENT FOR VOID #52829 (DEC)
53092	01/27/16	CURTI010 CURTIS HOLMAN V6-00103 JAN & FEB HEALTH INSURANCE	3,516.66	1649
53093	01/27/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL 16-00232 PAYROLL 2	511,718.73	01/31/16 1650
53094	01/28/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL 16-00245 PAYROLL 3	517,454.68	1660
53095	02/01/16	MANCH080 MANCHESTER TWP BOARD OF ED V6-00105 FEBRUARY CURRENT & DEBT SVC	4,570,817.03	1662
53096	02/01/16	ALANJ005 Alan J. Blashinsky V6-00141 MONTH PREMIUMS JAN/FEB 2016	6,416.30	1664
53097	02/01/16	GERIT005 GERALDINE TEUTSCH V6-00119 MONTHLY REIMBRSMNT JAN/FEB2016	3,594.26	1665
53098	02/02/16	LOWES010 LOWES HOME CENTERS, INC. 15-01733 Calcium Chloride ice melt	3,277.44	1672 REPLACEMENT FOR VOID #52937
53099	02/02/16	PHILI020 PHILIP A MANOLIO V6-00158 MONTHLY PREMIUM JAN/FEB 2016	5,338.24	1673
53100	02/08/16	ALYOD005 AL YODAKIS V6-00118 REIMBURSEMENT AIRBEDS (B&G)	127.82	1678
53101	02/08/16	AMERI065 AMERICAN WEAR, INC. 16-00012 Blanket for uniforms	1,945.28	1678
53102	02/08/16	AMPCO005 AMP-CO ELECTRICAL, INC. 16-00016 BATTERY FOR OUTREACH CAR 77	98.95	1678
53103	02/08/16	ANTHO040 ANTHONY SAMUOLIS V6-00117 BOOT REIMBURSEMENT	128.00	1678
53104	02/08/16	ASBUR005 ASBURY PARK PRESS V6-00156 PUBLICATIONS	604.50	1678
53105	02/08/16	ATLAS005 ATLAS WELDING SUPPLY CO. INC. 15-01329 open po for welding	72.54	1678
53106	02/08/16	ATT00005 AT&T V6-00132 LONG DIST. 020 794 5964 001	70.83	1678

February 4, 2016  
09:40 AM

MANCHESTER TOWNSHIP  
Check Register By Check Id

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Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
53107	02/08/16	BAUDV005 BAUDVILLE, INC.			1678
15-01881		Appreciation Plaque	45.45		
53108	02/08/16	BROOK005 Brookdale Community College			1678
15-01121		G Sylvester class	471.00		
53109	02/08/16	BUYNO010 BUY NOW OFFICE SUPPLIES			1678
15-01960		UCC FORMS	644.00		
53110	02/08/16	CAOLA005 CAOLA & COMPANY, INC.			1678
15-01947		25 KEY FOBS	1,528.01		
53111	02/08/16	CENTR035 CENTRAL JERSEY WASTE			1678
16-00023		Blanket for a 3 month period	72,081.60		
53112	02/08/16	CFASS005 CF ASSOCIATES			1678
15-01829		SOFTWARE FOR AFS/BUDGET DOCS	250.00		
53113	02/08/16	COMCA010 COMCAST			1678
V6-00125		CABLE SVC 8499 05 196 0173684	502.47		
V6-00127		CABLE SVC 8499 05 196 0045536	154.83		
V6-00128		CABLE SVC 8499 05 196 0170680	176.60		
			833.90		
53114	02/08/16	COMCA010 COMCAST			1678
V6-00123		CABLE SVC 8499 05 196 0110108	12.31		
53115	02/08/16	COMMU015 COMMUNITY SERVICES INC.			1678
16-00219		Reimbursement 1/1-12/31/15	9,600.00		
53116	02/08/16	COUNT055 COUNTY OF OCEAN			1678
V6-00097		4TH QTR 2015 SCHEDULE C	14,653.44		
53117	02/08/16	COUNT060 COUNTY OF OCEAN			1678
V6-00002		ADDED & OMITTED DEC 2015	81,184.08		
V6-00007		COUNTY LEVI QTR1 2016	3,769,779.96		
			3,850,964.04		
53118	02/08/16	DASTI005 DASTI, MURPHY AND MCGUCKIN, PC			1678
V6-00164		DEC.2015 LEGAL SERVICES	9,544.12		
53119	02/08/16	DCRPEMP1 DCRP			1678
V6-00122		DCRP 12/1/15-12/31/15	38.10		
53120	02/08/16	DELLC005 DELL COMPUTER CORP.			1678
15-01982		NEW SERVER FOR TOWN AND UTILIT	4,373.01		
53121	02/08/16	DELLM005 DELL MARKETING LP			1678
V6-00121		WINDOWS SERVER LICENSING	2,440.24		
53122	02/08/16	DOCUM005 DOCUMENT CONCEPTS, INC.			1678
V6-00113		MANCHESTER CITIZEN MAILING	1,152.15		

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Check Register By Check Id

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
53123	02/08/16	DRAEG005 DRAEGER SAFETY DIAGNOSTICS INC		1678
	15-01976 Simulator Solution	240.00		
53124	02/08/16	DUPLI005 DUPLITRON, INC.		1678
	V6-00104 COPIER OVERAGES TWP CLERK	140.85		
53125	02/08/16	EDWAR025 EDWARD F. LISTON, JR., LLC		1678
	V6-00098 LISTON 10/29/15-11/24/15	459.00		
	V6-00173 12/31/15 - 01/25/16 PLANN SVCS	<u>1,309.50</u>		
		1,768.50		
53126	02/08/16	ELRAC005 ELRAC INC.		1678
	15-01884 Open PO for Vehicle Rentals	240.04		
53127	02/08/16	FTDEA005 FT. DEARBORN LIFE INSURANCE		1678
	16-00059 3 MONTHS PREMIUM JAN - MARCH	683.10		
53128	02/08/16	GALLS005 GALL'S INC.		1678
	15-01959 Flashlights	326.92		
53129	02/08/16	GILBE005 GILBERT LOPEZ		1678
	16-00093 Janitorial Service 1/1-3/31/16	550.00		
53130	02/08/16	GPANJ005 GPANJ		1678
	16-00021 Annual Membership Dues	200.00		
53131	02/08/16	GREAT005 GREATLAND CORP.		1678
	15-01902 ANNUAL 1099 FILINGS	406.64		
53132	02/08/16	GROFF005 Groff Tractor New Jersey LLC		1678
	15-01983 Bell crank for 721 Loader	3,999.07		
53133	02/08/16	HOOVE005 HOOVER TRUCK CENTER, INC.		1678
	16-00015 STAPS- ANTI FREEZE TRK 25	177.66		
53134	02/08/16	HUNTE005 HUNTER JERSEY PETERBILT		1678
	15-01997 PARTS FOR TRUCK 13	194.31		
53135	02/08/16	JCPL0005 J C P & L		1678
	V6-00167 ELECTRIC 100 115 336 123	150.23		
53136	02/08/16	JOHNN015 JOHNNY ON THE SPOT, INC.		1678
	16-00013 Blanket for port johns	455.00		
53137	02/08/16	JOSEP030 JOSEPH DE SIMONE		1678
	V6-00116 BOOT REIMBURSEMENT	133.00		
53138	02/08/16	LANDS005 LAND'S END CORPORATE SALES INC		1678
	15-01965 CLOTHES	857.22		
53139	02/08/16	LOWES010 LOWES HOME CENTERS, INC.		1678
	15-01823 10x10 STORAGE SHED	2,088.02		
	15-01949 Blanket for supplies	206.85		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
53139		LOWES HOME CENTERS, INC.	Continued		
16-00011		Blanket for supplies	886.93		
16-00036		OPEN PO FOR SUPPLIES	<u>107.63</u>		
			3,289.43		
53140	02/08/16	MASER005 MASER CONSULTING PA			1678
V6-00174		MCP001 PLANNING BRD SVSC	542.50		
V6-00175		MCP002 REEXAM	1,550.00		
V6-00176		MCP001 GEN PLANNING BRD SVCS	<u>930.00</u>		
			3,022.50		
53141	02/08/16	MICHA120 MICHAEL ROGERS			1678
V6-00114		BOOT REIMBURSEMENT	128.00		
53142	02/08/16	MIDST005 MID-STATE ABSTRACT COMPANY			1678
V6-00163		PREP SCHED.& SEARCHES IN REM	4,520.00		
53143	02/08/16	MOTOR025 MOTOROLA SOLUTIONS, INC			1678
15-01049		Radio Supplies	2,476.00		
53144	02/08/16	NAPAA005 NAPA AUTO PARTS			1678
16-00030		OPEN PO FOR PARTS	378.02		
53145	02/08/16	NBINS050 NBI NATL BUSINESS INSTITUTE			1678
15-01363		Human Res. Law Start to Finish	658.00		
53146	02/08/16	NEOP005 NEOPOST USA			1678
16-00024		Ink for Mailing Machine	234.00		
53147	02/08/16	NJADV005 NJ ADVANCE MEDIA			1678
V6-00157		PUBLICATIONS	698.58		
53148	02/08/16	NJASS005 N.J. ASSOC. OF CHIEFS OF POLIC			1678
15-01573		Command and Leadership Acad.	2,000.00		
16-00082		Re-Accreditation Fee	<u>1,666.00</u>		
			3,666.00		
53149	02/08/16	NJLM0005 NJLM			1678
16-00041		2016 LEAGUE DUES	3,036.00		
53150	02/08/16	NJMOT010 NJ MOTOR VEHICLE COMMISSION			1678
V6-00159		TITLE FOR SEIZED VEHICLE	60.00		
53151	02/08/16	NJMOT010 NJ MOTOR VEHICLE COMMISSION			1678
V6-00160		TITLE FOR SEIZED VEHICLE	60.00		
53152	02/08/16	NJMOT010 NJ MOTOR VEHICLE COMMISSION			1678
V6-00161		TITLE FOR SEIZED VEHICLE	60.00		
53153	02/08/16	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			1678
V6-00115		SHELTER SERVICES NOV.2015	417.00		



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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
53154	02/08/16	OCEAN075 OCEAN MUNICIPAL JOINT INSUR FD			1678
		V6-00172 JIF ASSESSMENT 6 MONTHS	694,750.17		
53155	02/08/16	OFFIC035 OFFICE BASICS, INC.			1678
		15-01993 Supplies for Townhall	291.56		
		16-00009 General Supplies	<u>170.81</u>		
			462.37		
53156	02/08/16	PERLM005 PERLMART OF MANCHESTER, INC.			1678
		16-00026 Misc. Supplies	178.49		
53157	02/08/16	PINEL010 PINELANDS MUNICIPAL COUNCIL			1678
		16-00065	100.00		
53158	02/08/16	PRINC005 PRINCIPAL FINANCIAL GROUP			1678
		16-00058 3 MONTHS PREMIUM - JAN - MARCH	498.67		
53159	02/08/16	RICKS005 RICK'S SADDLE SHOP			1678
		15-01304 Police K9 Supplies	148.44		
53160	02/08/16	RIGGI005 RIGGINS, INC.			1678
		15-01509 Blanket for gas for Township	4,673.31		
		16-00019 Blanket for gas for Township	10,881.80		
		16-00040 OPEN PO FOR DIESEL FUEL	<u>1,731.45</u>		
			17,286.56		
53161	02/08/16	SIRCH005 SIRCHIE FINGER PRINT LAB INC			1678
		15-01665 Evidence Collection Supplies	529.05		
53162	02/08/16	SNAP0005 SNAP-ON TOOLS CORP			1678
		15-01948 tools for diesel mechanic	18,794.95		
53163	02/08/16	SNAP0010 SNAP-ON TOOLS CORP.			1678
		15-01984 scan tool	5,057.28		
53164	02/08/16	STAFF005 STAFFORD TOWNSHIP			1678
		16-00020 Co-Op 33-OCCP Membership Dues	500.00		
53165	02/08/16	TCTAM005 TCTA MEMBERSHIP SERVICES			1678
		16-00051 2016 TCTA MEMBERSHIPS (3)	300.00		
53166	02/08/16	TITAN005 TITAN, LLC			1678
		16-00034 OPEN PO FOR WATER	18.00		
53167	02/08/16	TMASS005 T & M ASSOCIATES			1678
		V6-00155 2015 GENERAL SERVICES	2,180.25		
		V6-00177 MTWP G1501	497.25		
		V6-00178 MTWP G1503 CO	<u>1,558.75</u>		
			4,236.25		
53168	02/08/16	TOWN0005 TOWNSHIP OF MANCHESTER			1678
		V6-00152 SENIOR OUTREACH GASOLINE	508.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
53169	02/08/16	TREC0005 TREC			1678
	15-01952	window envelopes	1,827.50		
53170	02/08/16	VANSA005 VAN SANT EQUIP. CORPORATION			1678
	16-00039	OPEN PO FOR PARTS AND SUPPLIES	807.39		
53171	02/08/16	VERIZ020 VERIZON ONLINE			1678
	V6-00131	ONLINE SVC 8987008883	96.99		
53172	02/08/16	WARSH005 WARSHAUER ELECTRIC			1678
	15-01985	T8 Replacement Bulbs	324.00		
53173	02/08/16	WHITE005 WHITEMARSH CORPORATION			1678
	16-00053	Replace key recepticle	991.70		
53174	02/08/16	WHITI075 WHITING TOWN CENTER 108 LLC			1678
	15-01187	Police Annex Rent	116.60		
53175	02/08/16	WILLI115 WILLIAM CHATENKA			1678
	V6-00165	REIMBURSEMENT FOR REPAIRS	250.00		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	86	0	10,376,650.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	86	0	10,376,650.11	0.00

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

04 GEN CAPITAL	Capital Account			
2434	02/08/16 CAOLA005 CAOLA & COMPANY, INC.			1683
15-02023	CARD READER, STRIKE, LOCKSET	1,529.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,529.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,529.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,529.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,529.00	0.00

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Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

12 ANIMAL	Animal Control Account			
2010 02/08/16	OCEAN015 OCEAN COUNTY BOARD OF HEALTH		1684	
V6-00081	OCT 2015 SHELTER SERVICES	142.00		
V6-00115	SHELTER SERVICES NOV.2015	165.00		
		307.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	307.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	307.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	307.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	307.00	0.00

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Range of Checking Accts: 21 UNEMPLOYMENT to 21 UNEMPLOYMENT Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

21 UNEMPLOYMENT	New Jersey Unemployment Trust			
1138	02/08/16 NJDEP025 NJ DEPT OF LABOR & WORKFORCE			1685
V6-00150	12/31/15 EIN# 0-216-000-823/00	74.63		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	74.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	74.63	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	74.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	74.63	0.00

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Check Register By Check Date

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Range of Checking Accts: 24 PUBLIC DEF to 24 PUBLIC DEF Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

24 PUBLIC DEF	Public Defender Trust			
1200 02/08/16	BRIAN020 BRIAN E. RUMPF,PC			1686
V6-00154	CONFLICT PUBLIC DEFENDER	700.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	700.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	700.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	700.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	700.00	0.00

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Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
26 RECREATION	Recreation Trust			
698 02/08/16	HUNTE010 HUNTERDON HILLS PLAYHOUSE			1687
16-00156	DEPOSIT FOR MATINEE	275.00		
699 02/08/16	TROLL005 TROLLEY TOURS, INC.			1687
16-00158	ROUND TRIP TRANSPORTATION	1,100.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	1,375.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,375.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	1,375.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,375.00	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 02/08/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
27 AFF HOUSE	Affordable Housing			
69 02/08/16	RICHARD B. READING ASSOCIATES		1688	
V6-00168	NOV & DEC 2015 MT LAUREL	938.46		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	938.46
	Direct Deposit:	0	0	0.00
	Total:	1	0	938.46
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	938.46
	Direct Deposit:	0	0	0.00
	Total:	1	0	938.46



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#16 - 0073

February 8, 2016

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility	\$	61,929.85
Sewer Utility	\$	46,156.00
Utility Escrow - Water	\$	2,127.50
Utility Escrow - Sewer	\$	460.00
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>110,673.35</u>

**CERTIFICATION:**

  
\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
James A. Vaccaro, Sr.  
Council President

\_\_\_\_\_  
Sabina T. Skibo  
Township Clerk

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UTILITY BILL LIST ADDENDUM

#16 - 0073

February 8, 2016

WATER OPERATING

PAYROLL WEEK ENDING 02/12/2016

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 02/12/2016

\$ -

WATER UTILITY ESCROW

Remington, Vernick & Vena - Water Escrow Billing

Chk # 1402

2,127.50

\$ 2,127.50

SEWER UTILITY ESCROW

Remington, Vernick & Vena - Sewer Escrow Billing

Chk # 1402

460.00

\$ 460.00

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

February 4, 2016  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 01/26/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
05 WATER EAST	Water Operating Fund			
4413 01/27/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		1651	
16-00233	PAYROLL 2 WATER EAST	21,167.55		
4414 01/28/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		1656	
16-00246	PAYROLL 3 WATER EAST	21,728.50		
4415 02/08/16	COMCA010 COMCAST		1679	
V6-00124	CABLE SVC 8499 05 196 0172355	124.90		
4416 02/08/16	DELLC005 DELL COMPUTER CORP.		1679	
15-01696	ESA AMR Computer Auto Charger	74.99		
4417 02/08/16	DELLM005 DELL MARKETING LP		1679	
V6-00121	WINDOWS SERVER LICENSING	1,220.00		
4418 02/08/16	ERUNY005 E. RUNYON		1679	
15-00735	ESA Total Coliform Sampling	704.00		
4419 02/08/16	JCPL0005 J C P & L		1679	
V6-00133	ELECTRIC 200001127014	16,402.28		
4420 02/08/16	ONECA005 ONE CALL CONCEPTS, INC		1679	
15-01507	ESA Utility Markouts Water	116.66		
4421 02/08/16	VERIZ020 VERIZON ONLINE		1679	
V6-00131	ONLINE SVC 8987008883	108.99		
4422 02/08/16	WALTE015 WALTER R. EARLE CORP.		1679	
15-01481	ESA Water Blanket PO - Asphalt	281.98		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	0	61,929.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	61,929.85	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	0	61,929.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	61,929.85	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 01/26/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
07 SEWER EAST	Sewer Operating Account			
2701 01/27/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		1652	
16-00234	PAYROLL 2 SEWER EAST	20,968.73		
2702 01/28/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		1657	
16-00247	PAYROLL 3 SEWER EAST	21,564.56		
2703 02/08/16	DELLC005 DELL COMPUTER CORP.		1680	
15-01982	NEW SERVER FOR TOWN AND UTILIT	1,373.01		
2704 02/08/16	JCPL0005 J C P & L		1680	
V6-00136	ELECTRIC 200001127022	1,768.28		
2705 02/08/16	LOWES010 LOWES HOME CENTERS, INC.		1680	
15-01483	ESA Open PO Misc Sewer Suppl's	187.36		
2706 02/08/16	ONECA005 ONE CALL CONCEPTS, INC		1680	
15-01506	ESA Utility Markouts Sewer	294.06		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	46,156.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	46,156.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	46,156.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	46,156.00	0.00

#16 - 074

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February 8, 2016

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

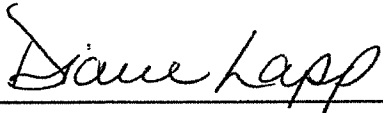
**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility West	\$	368,004.36
Sewer Utility West	\$	132,190.94
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>500,195.30</u>

**CERTIFICATION:**



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

James A. Vaccaro, Sr.  
Council President

\_\_\_\_\_  
Sabina T. Skibo  
Township Clerk

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**UTILITY WEST ADDENDUM**

**February 8, 2016**

**#16 - 074**

**WATER WEST OPERATING**

PAYROLL WEEK ENDING 02/12/2016

The Depository Trust Company - GO Bonds Series A&B Interest due 2/1/16 308,238.75

**308,238.75**

**SEWER WEST OPERATING**

PAYROLL WEEK ENDING 02/12/2016

The Depository Trust Company - GO Bonds Series A&B Interest due 2/1/16 98,220.00

**98,220.00**

**WATER WEST CAPITAL**

**0.00**

**SEWER WEST CAPITAL**

**0.00**

February 4, 2016  
09:20 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Page No: 1

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 01/26/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
21397	01/27/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			1653
16-00235		PAYROLL 2 WATER WEST	21,505.41		
21398	01/28/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			1658
16-00248		PAYROLL 3 WATER WEST	22,822.47		
21399	02/08/16	CFASS005 CF ASSOCIATES			1681
15-01829		SOFTWARE FOR AFS/BUDGET DOCS	125.00		
21400	02/08/16	COMCA010 COMCAST			1681
V6-00126		CABLE SVC 8499 05 189 0322096	152.35		
21401	02/08/16	CWRSE005 CWR SECURITY			1681
16-00162		WSA Security monitoring Q1	795.00		
21402	02/08/16	ERUNY005 E. RUNYON			1681
15-00683		WSA Total Coliform Sampling	460.00		
21403	02/08/16	JCPL0005 J C P & L			1681
V6-00134		ELECTRIC 200001030002	12,975.04		
21404	02/08/16	MAACO010 MAACO OF LAKEWOOD			1681
15-01660		WSA Repair Sport Track Frame	525.00		
21405	02/08/16	VERIZ010 VERIZON			1681
V6-00129		PHONE SVC 732-350-3636	142.70		
V6-00137		PHONE SVC 201 201-0931	262.64		
			405.34		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	59,765.61	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	59,765.61	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	59,765.61	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	59,765.61	0.00

DRAFT

February 4, 2016  
09:21 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 01/26/16 to 02/08/16  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
32 SEWER WEST	Sewer West Account				
10775	01/27/16 MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			01/31/16	1654
16-00236	PAYROLL 2 SEWER WEST		13,934.57		
10776	01/28/16 MANCH130 TOWNSHIP OF MANCHESTER PAYROLL				1659
16-00249	PAYROLL 3 SEWER WEST		14,418.79		
10777	02/08/16 CWRSE005 CWR SECURITY				1682
16-00162	WSA Security monitoring Q1		529.38		
10778	02/08/16 DELL005 DELL MARKETING LP				1682
V6-00121	WINDOWS SERVER LICENSING		1,220.00		
10779	02/08/16 JCPL0005 J C P & L				1682
V6-00135	ELECTRIC 200001029038		375.59		
10780	02/08/16 MAACO010 MAACO OF LAKEWOOD				1682
15-01660	WSA Repair Sport Track Frame		322.00		
10781	02/08/16 NARDI005 NARDINI BROS. SOUTH, INC.				1682
15-02006	WSA LS8 Light Fixture Repairs		287.93		
10782	02/08/16 VANS005 VAN SANT EQUIP. CORPORATION				1682
15-01906	WSA Bypass Pump Quick Conn		1,569.00		
10783	02/08/16 VERIZ010 VERIZON				1682
V6-00130	PHONE SVC 201 201-1634		1,313.68		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	9	0	33,970.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	33,970.94	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	9	0	33,970.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	33,970.94	0.00



**DRAFT**

**#16-075**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reasons:

1. Block 1.149 Lot 22 for refund of an overpayment in the amount of \$1,239.17 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
2. Block 1.167 Lot 1 for refund of an overpayment in the amount of \$1,226.48 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
3. Block 1.174 Lot 30 for refund of an overpayment in the amount of \$1,442.85 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
4. Block 1.216 Lot 33 for refund of an overpayment in the amount of \$1,331.81 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
5. Block 1.234 Lot 13 for refund of an overpayment in the amount of \$1,555.16 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
6. Block 1.238 Lot 5 for refund of an overpayment in the amount of \$1,619.24 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
7. Block 1.272 Lot 26 for refund of an overpayment in the amount of \$1,031.69 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
8. Block 1.291 Lot 18 for refund of an overpayment in the amount of \$1,180.17 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
9. Block 1.323 Lot 10 for refund of an overpayment in the amount of \$1,318.49 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
10. Block 1.324 Lot 1 for refund of an overpayment in the amount of \$1,305.80 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
11. Block 1.327 Lot 26 for refund of an overpayment in the amount of \$1,414.30 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
12. Block 2.05 Lot 9 for refund of an overpayment in the amount of \$1,116.55 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
13. Block 15.02 Lot 7 for refund of an overpayment in the amount of \$1,779.77 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
14. Block 38.96 Lot 1226.01 for refund of an overpayment in the amount of \$679.55 made payable to US Bank cust. for BV001

Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.

15. Block 41.06 Lot 2 for refund of an overpayment in the amount of \$1,316.59 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
16. Block 43.06 Lot 23 for refund of an overpayment in the amount of \$854.07 made payable to US Bank cust. for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
17. Block 56 Lot 687.03 for refund of an overpayment in the amount of \$3047.50 made payable to US Bank cust for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
18. Block 61.06 Lot 10 for refund of an overpayment in the amount of \$1,696.65 made payable to US Bank cust for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
19. Block 75.02 Lot 139 for refund of an overpayment in the amount of \$920.66 made payable to US Bank cust for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
20. Block 83.01 Lot 13 for refund of an overpayment in the amount of \$1,898.42 made payable to US Bank cust for BV001 Trust & Creditors, 50 So. 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.
21. Block 41.02 Lot 18 for refund of an overpayment in the amount of \$973.63 made payable to OCWEN Loan Servicing, LLC, Tax Dept. 1661 Worthington Rd. Suite 100, West Palm Beach, FL 33409.
22. Block 71.06 Lot 4 for refund of an overpayment in the amount of \$2,100.19 made payable to Paul Fusco, 7 Lyndhurst Lane, Whiting, NJ 08759.
23. Block 61.16 Lot 286 for refund of an overpayment in the amount of \$1,714.47 made payable to Albert Gesualdo, 6 Florian Court, Manchester, NJ 08759.

**Total Amount Due \$ 32,763.21**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

**I, SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8th day of February 2016.

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Sabina T. Skibo, RMC  
Township Clerk

**#16-076**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH GRAMCO BUSINESS  
COMMUNICATIONS**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with GRAMCO Business Communications for the provisions of an annual maintenance agreement for the maintenance and service of police division's Liberty Interview System, for the period of 12 months commencing, December 29, 2015 and December 28, 2016 in an amount not to exceed \$1590.00; and,

**WHEREAS**, the Chief of Police has recommended that the agreement with GRAMCO Business Communications be entered into.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with GRAMCO Business Communications.
2. That the award of the agreement aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Chief of Police
  - D. Lt. Robert Dolan
  - E. GRAMCO Business Communications, 1149 Bloomfield Ave., Clifton, NJ 07012-2314

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of February 2016.

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Sabina T. Skibo, R.MC  
Township Clerk

DRAFT

#16-077

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH MODERN POWER  
GROUP SYSTEMS**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with Modern Power Group Systems, for the provisions of Maintenance Program services for the Manchester Police radio emergency generators, located at two radio towers within Manchester Township, for the period of one year, effective January 1, 2016, and ending December 31, 2016, in an amount not to exceed \$1,450.00; and,

**WHEREAS**, the Chief of Police has recommended that the agreement with Modern Power Group Systems, be entered into.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Modern Power Group Systems.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Chief of Police
  - D. Lt. Robert Dolan
  - E. Modern Power Group Systems, 2501 Durham Road, PO Box 710, Bristol, PA 19007

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of February 2016.

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Sabina T. Skibo, R.MC  
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF AN AGREEMENT  
BETWEEN THE TOWNSHIP OF MANCHESTER  
AND MARK WHITE, PH.D. P.A.**

**WHEREAS**, the Township of Manchester is desirous of entering into an agreement with Mark White, Ph.D. P.A. for the Employee Assistance Program; and,

**WHEREAS**, Mark White, Ph.D. P.A will provide the following services to the employees of the Manchester Township Police:

1. Up to three (3) no-fee sessions of confidential evaluation, counseling, and referral per employee family when the case enters the EAP on a voluntary basis. This is on a "per episode" basis, so that the same employee or family member residing with the employee could utilize the program more than once in a given contract year. Routine appointments within 7 days, emergent appointments within 48 hours.
2. Sessions for a fee-for-service basis on any employee when a case enters the EAP on a supervisor-imposed basis.
3. Evaluation and referral services for the following issues as they effect employee performance:
  - a. Substance Abuse
  - b. Family and Marital Conflict
  - c. Depression
  - d. Stress Management
  - e. Anger Management
  - f. Anxiety Disorders
  - g. Compulsive Disorders
4. Unlimited phone consultations to supervisors and/or administration.
5. Referral to appropriate treatment services, if necessary or appropriate.
6. Pre-employment and promotional screenings on a fee-for-service basis.
7. A provider list with subspecialties and a list of specialized outpatient and inpatient facilities.
8. Four hours of training for supervisory personnel in skills required to recognize and manage referral situations per contract period.
9. Direct contact with employees and union representatives, both in writing and in group formats, to explain integrity and encourage the use of the EAP.

10. Quarterly reports to the Chief of Police reporting ONLY the number of referrals made to the program and the number of sessions delivered to personnel. No names or identifying information will be given.

**WHEREAS**, the contractual retainer for this contract period of January 1, 2016 through December 31, 2016 is \$3500.00 for EAP services, EAP development, staff and management seminars and voluntary referrals and is \$160.00 per hour for supervisor-imposed referrals; and,

**WHEREAS**, the Chief of Police has recommended that the agreement with Mark White, Ph.D. P.A be entered into; and,

**WHEREAS**, the Township Council of the Township of Manchester has reviewed the aforesaid agreement and is satisfied with the terms and conditions of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an agreement between the Township of Manchester and Mark White, Ph.D. P.A.

2. The Township Clerk shall forward a copy of this Resolution to the following:

- A. Business Administrator;
- B. Chief of Police;
- C. Captain Todd Malland
- D. James Gant, Personnel Officer
- E. Mark White, Ph.D. P.A.  
2517 Highway 35  
Building J, Suite 101  
Manasquan, NJ 08736

3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

### **CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of February 2016.

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Sabina T. Skibo, R.M.C.  
Township Clerk

#16-079

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA  
SOLUTIONS INC.**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with Motorola Solutions Inc., for the provisions of radio system network monitoring, dispatch service, and on site infrastructure response services to the Township of Manchester, for the period of one year commencing February 1, 2016 and ending January 31, 2017, and in an amount not to exceed \$114,000.00.

**WHEREAS**, the Chief of Police has recommended that the agreement with Motorola be entered into.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Motorola Solutions Inc.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Chief of Police
  - D. Lt. Robert Dolan
  - E. Motorola Solutions, PO Box 6810, Freehold, NJ
3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8th day of February, 2016.

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Sabina T. Skibo, R.MC  
Township Clerk

#16-080

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH OCEAN COMPUTER  
GROUP INC.**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with Ocean Computer Group Inc. for the provisions of Maintenance, and Infrastructure response services for the Manchester Police, AS/400 computer hardware, software, and alert for I-Series, for the period of one year commencing February 16, 2016 and ending February 15, 2017 in an amount not to exceed \$2,340.00; and,

**WHEREAS**, the Chief of Police has recommended that the agreement with Ocean Computer Group Inc. be entered into.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Ocean Computer Group Inc.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Chief of Police
  - D. Director of Data Processing
  - E. Lt. Robert Dolan
  - F. Ocean Computer Group Inc., 90 Matawan Road, Matawan, NJ 07747
3. That the award of the agreement aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8th day of February, 2016.

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Sabina T. Skibo, R.MC  
Township Clerk



**#16-081**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with Kova Corp. for the provisions of Maintenance, and Infrastructure response services for the Audiolog Recorder Service, for the period of 12 months, beginning February 1, 2016 and ending January 31, 2017 in an amount not to exceed \$5,927.40; and,

**WHEREAS**, the Chief of Police has recommended that the agreement with Kova Corp. be entered into.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Kova Corp.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Business Administrator
  - B. Chief Financial Officer
  - C. Purchasing Agent
  - D. Chief of Police
  - E. Lt. Robert Dolan
  - F. Kova Corp, 102 East Bay Ave, Manahawkin, NJ 08050
3. That the award of the agreement aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of February, 2016.

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Sabina T. Skibo, R.MC  
Township Clerk

DRAFT

#16-082

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF A SERVICE AGREEMENT WITH PREVENTION  
SPECIALISTS INCORPORATED FOR DRUG AND ALCOHOL TESTING**

**WHEREAS**, the Township of Manchester desires to enter into an agreement with Prevention Specialists Incorporated for drug and alcohol testing for the period of one year retroactive to January 1, 2016 through December 31, 2016; and,

**WHEREAS**, the Personnel Officer has recommended that the agreement with Prevention Specialists Incorporated be entered into; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Prevention Specialists, Inc. for an annual fee of \$470.00 and additional fees as needed per attached Schedule A.
2. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following :
  - A. Chief Financial Officer
  - B. Personnel Officer
  - C. Prevention Specialists, Inc.  
208 Monmouth Rd., Suite 2  
Oakhurst, NJ 07755

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8th day of February 2016.

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Sabina T. Skibo, R.MC  
Township Clerk

#16-083

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING  
AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND  
PBA LOCAL 246**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to a Collective Bargaining Agreement between the Township of Manchester and PBA Local 246.
2. That the Township Clerk shall forward a certified copy of this resolution to the following:
  - A. Chief Financial Officer
  - B. Personnel Officer
  - C. Chief of Police
  - D. PBA Local 246

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
Sabina T. Skibo, R.M.C.  
Municipal Clerk

**#16-084**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING A FAMILY MOBILE HOME PARK  
LICENSE FOR THE YEAR 2016 TO  
COLONIAL MOBILE HOME PARK**

**WHEREAS**, an application for renewal of a Mobile Home Park License has been submitted to the Township Clerk; and,

**WHEREAS**, the application has been submitted by Colonial Mobile Home Court, Inc; and,

**WHEREAS**, the park has been inspected by the Township of Manchester's Department of Inspections and found to be in compliance with township ordinances regulating same; and,

**WHEREAS**, taxes have been paid for the 2016 year and said application is in order.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the following application for the renewal of a Family Mobile Home Park license for the year 2016 is hereby approved.

- a. Colonial Mobile Home Court, Inc.  
56 Second St.  
Manchester, NJ 08759

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **8<sup>th</sup> day of February 2016**.

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Sabina T. Skibo, R.M.C.  
Municipal Clerk

DRAFT

#16-085

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNTS AS PER  
ATTACHED SCHEDULE A**

**WHEREAS**, escrow accounts were posted by companies for projects throughout the Township; and,

**WHEREAS**, the Chief Financial Officer has recommended release of said escrow accounts as they have been inactive for several years and the Township Engineer has concurred with the Chief Financial Officer's recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Chief Financial Officer and Township Engineer, the escrows listed on the attached Schedule A are hereby released plus interest and minus any outstanding invoices.
2. That a copy of this resolution shall be sent to the following:
  - A. Township Engineer
  - B. Chief Financial Officer
  - C. Companies on Attached Schedule A

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **8<sup>th</sup> day of February 2016**.

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Sabina T. Skibo, RMC  
Municipal Clerk

DRAFT

**SCHEDULE A**

<b><u>APPLICANT</u></b>	<b><u>BLOCK/LOT</u></b>	<b><u>ACCOUNT #</u></b>	<b><u>AMOUNT</u></b>	<b><u>T&amp;M JOB#</u></b>
Dover Cardiolgy	38/4	74773	\$1149.92	MTPB-R6030
Manchester Manor	51.06/109	18284	\$1500.00	MTZB-GO601

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING  
CERTAIN FEES FOR SUMMER CAMP PROGRAMS**

**WHEREAS**, the code of the Township of Manchester titled Article V, Recreation Program Event Fees Chapter 160-9 allows fees for Pre-School Camp, Day Camp and Camp Adventure to be established by resolution; and,

**WHEREAS**, the Recreation Department has informed the Township Council that the following fees for camp programs be set by the township:

**Summer Camp Sessions - (transportation included - Day Camp & Camp Adv. only):**

**Day Camp:** Residents - \$225.00 per three (3) week summer camp session  
includes three (3) trips  
\$450.00 per six (6) week summer camp session  
includes six (6) trips

Non-residents - \$250.00 per three (3) week summer camp session  
includes three (3) trips  
\$500.00 per six (6) week summer camp session  
includes six (6) trips

**Pre-School Camp:** Resident - \$ 75.00 per two (2) week camp session  
\$150.00 per four (4) week camp session  
\$225.00 per six (6) week camp session

Non-resident - \$100.00 per two (2) week camp session  
\$200.00 per four (4) week camp session  
\$300.00 per six (6) week camp session

**Camp Adventure:** Resident - \$300.00 per three (3) week session  
\$600.00 per six (6) week session

Non-resident - \$350.00 per three (3) week session  
\$700.00 per six (6) week session

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Director of Recreation
- B. Chief Financial Officer
- C. Township Auditor

**CERTIFICATION**

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the 8<sup>th</sup> day of February, 2016.

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Sabina T. Skibo, RMC  
Municipal Clerk

#16-087

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE CONTRACT APPOINTING ANGELA KOUTSOURIS AS THE TOWNSHIP ATTORNEY**

WHEREAS, the at the Township reorganization meeting the Township Council passed resolution 16-020 consenting to the Mayor's appointment of Angela Koutsouris to the position of Township Attorney; and,

WHEREAS, pursuant to N.J.S.A. 40:69A-149.8 the Township has established by ordinance a Department of Law, which is headed by the Township Attorney pursuant to Township Code §2-42; and,

WHEREAS, a conflict of interest has been identified regarding the Township Attorney and the current affiliated law firm unrelated to the Township of Manchester; and,

WHEREAS, the appointment of the Township Attorney is annual and the Mayor desires to continue this appointment and modify the contract; and

WHEREAS, the Township Council is satisfied with the terms of the revised form of contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract between the Township of Manchester and Angela Koutsouris, Esq. is modified to delete the reference to a specific law firm and insert the more generic term as follows: "Angela Koutsouris, Esq. of Koutsouris Law Group, LLC or any future affiliated firm".

2. That the Mayor is hereby authorized to execute the amended agreement.

3. That the Township Clerk shall forward a copy of the Resolution to the following:

- A. Business Administrator;
- B. Chief Financial Officer;
- C. Angela Koutsouris, Esq.

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 8th day of February, 2016.

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Sabina T. Skibo, RMC  
Township Clerk