



MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
November 13, 2012
6:00 P.M.

DRAFT

1. **CALL TO ORDER**
2. **STATEMENT:** Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.
3. **FLAG SALUTE**
4. **ROLL CALL**
5. **SUBMISSION OF BILLS:**

#12-324	Current Fund
#12-325	Water & Sewer Fund
#12-326	Water & Sewer West Fund
6. **CORRESPONDENCE** – Sale of \$5,657,600 Township of Manchester Bond Anticipated Notes
7. **ORDINANCES: First Reading and Introduction**

#12-024	Amending Salary Ordinance for Bargaining Unit Employees
#12-025	Amending Salary Ordinance for Non-Bargaining Unit Employees
8. **ORDINANCES: Second Reading, Public Hearing & Final Action**

#12-023	Vacating a Portion of Maple Street for Lioumis Carwash Site
---------	---
9. **RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

 - A. FINANCE**

#12-327	Authorizing Renewal of Membership in the Central Jersey Health Insurance Fund
#12-328	Refunds Requested by the Tax Collector
#12-329	Authorizing Waiver of Permit Fees for Manchester Volunteer Fire Co. #1
#12-330	Authorizing Waiving Permit Fees for Damages due to Hurricane Sandy
 - B. ESCROW/BONDS**

#12-331	Release Maintenance Bond for Whiting Assembly of God for Block 86, Lot 1
---------	--
 - C. CONTRACTS/AGREEMENTS**

#12-332	Authorizing Addendum to Escrow Agreement for Crestwood Village Sewer Company
---------	--
 - D. GRANT**

#12-333	Authorizing Application for Drunk Driving Enforcement Fund Grant
---------	--
 - E. PURCHASING**

#12-334	Authorizing Purchase of Four (4) Dodge Chargers for Police Department
---------	---
10. **REPORTS**
11. **PUBLIC COMMENT**
12. **ADJOURNMENT**

Dated November 13, 2012

DRAFT

**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	7,125,283.22
Capital Fund	\$	27,399.84
Escrows	\$	29,323.86
Animal Control Fund	\$	-
Drug Enforcement Fund	\$	-
N.J. Unemployment Trust	\$	5,581.92
Public Assistance Discretionary Trust	\$	-
Public Assistance Trust Fund I	\$	-
Municipal Alliance Discretionary Trust	\$	-
Manchester Day Trust Fund	\$	-
Public Defender Trust Fund	\$	-
Recreation Trust Fund	\$	474.12
Open Space Trust Fund	\$	-
Recreation Capital Trust Fund	\$	-
Sinking Fund	\$	-
	\$	<u>7,188,062.96</u>

CERTIFICATION:

Diane Lapp
Diane Lapp
Chief Financial Officer

Signed: Brendan Weiner
Council Vice President

Sabina T. Skibo
Township Clerk

BILL LIST ADDENDUM

DRAFT

Dated November 13, 2012

CAPITAL FUND

\$

CURRENT FUND

PAYROLL WEEK ENDING 11/23/2012

CEDE & Co; Depository Trust - BAN Principal Paydown	wire	227,400.00
CEDE & Co; Depository Trust - BAN Interest Paydown	wire	88,029.78
Treasurer, St. of New Jersey - 1995 Green Acres Prin & Int, Pine Lake Pk Phase II	wire	6,778.85
Treasurer, St. of New Jersey - 1995 Green Acres Prin & Int, Pine Lake Recreation	wire	33,031.40
Treasurer, St. of New Jersey - 727 GSPT, Soccer Complex Improvements	wire	10,867.24

\$ 366,107.27

SPECIAL ESCROW TRUST FUND

PAYROLL WEEK ENDING 11/23/2012

Manchester Township Off-Duty 10/26/2012	Chk #1987	12,465.87
Manchester Township Off-Duty 11/9/2012	Chk #1989	16,857.99

\$ 29,323.86

ANIMAL CONTROL FUND

\$

DRUG ENFORCEMENT TRUST FUND

\$

N.J. UNEMPLOYMENT TRUST FUND

\$

PUBLIC ASSISTANCE TRUST FUND II

\$

PUBLIC ASSISTANCE DISCRETIONARY TRUST FUND

\$

PUBLIC ASSISTANCE TRUST FUND I

\$

MUNICIPAL ALLIANCE DISCRETIONARY TRUST FUND

\$

MANCHESTER DAY TRUST FUND

\$

OPEN SPACE TRUST FUND

\$

PUBLIC DEFENDER TRUST FUND

\$

SINKING FUND

\$

DRAFT

CURRENT FUND BILL LIST

November 13, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
TOWNSHIP OF MANCHESTER	459,694.23	24-Oct-12	45935	CYCLE 43	PAYROLL
MANCHESTER TWP BOARD OF ED	2,361,473.20	1-Nov-12	45936	NOV 2012 CURRENT SVC	SCHOOL DEBT
360 TRANSLATIONS	257.19	13-Nov-12	45937	2012-31478	MUNICIPAL COURT OTHER SERVICES
ACCES NJ/CNA SERVICES	396.90	13-Nov-12	45938	71384	OFFICE OF THE CLERK OFFICE SUPPLIES
AFLAC	50.00	13-Nov-12	45939	539191ER	FINANCE-OE
AIR GRAPHIX INC.	331.00	13-Nov-12	45940	7030	POLICE PROFESSIONAL SERVICES
ALTERNATIVE MICROGRAPHICS	4,975.00	13-Nov-12	45941	24852 REPAIR OF MICROFILM MACHINE	INSURANCE-GENERAL LIABILITY CLAIMS/REPAIRS
ASBURY PARK PRESS	167.00	13-Nov-12	45942	ORD. 12-020,12-021	OFFICE OF THE CLERK ADVERTISING
AT&T	70.61	13-Nov-12	45943	ACCT 207945964001	TELEPHONE-OE
BAC TAX SERVICES CORPORATION	434.09	13-Nov-12	45944	REFUND TAX OVERPAYMENT RES #12-163	REFUND
BRICK WALL CORP	1,159.63	13-Nov-12	45945	12980	DIVISION OF STREETS MAINT & REPAIR
CDW GOVERNMENT	453.07	13-Nov-12	45946	Q731577	POLICE OFFICE SUPPLIES
COLE TRANSCRIPTION AND	56.72	13-Nov-12	45947	2012-00272	MUNICIPAL COURT OTHER SERVICES
CONNELL CONSULTING LLC	190.00	13-Nov-12	45948	2147-12	POLICE EDUCATION & SEMINARS
CONSTANCE MITTERHOFF	125.00	13-Nov-12	45949	SR. DED 852.13 L14	REFUND
CORELOGIC	4,863.28	13-Nov-12	45950	REFUND TAX OVERPAYMENT RES 12-155	REFUND
COTTRELL GRAPHICS, LLC	42.50	13-Nov-12	45951	812-46	ADMINISTRATION FORMS AND STATIONARY
CRESTAR CAPITAL,LLC	11.72	13-Nov-12	45952	REFUND TAX OVERPAYMENT B 1.152 L39	REFUND
CRESTWOOD VILLAGE CO-OP FOUR	250.00	13-Nov-12	45953	SR DED. B75 L72	REFUND
DE LAGE LANDEN	190.00	13-Nov-12	45954	1579260	ADMINISTRATION RENTS
DELL COMPUTER CORP.	5,365.75	13-Nov-12	45955	XFX377RN9	POLICE COMPUTER SOFT/HARDWARE
DIANE LAPP	200.00	13-Nov-12	45956	REIMBURSEMENT CY2012 EYE EXAM, CONTACT LENSES	INSURANCE-GROUP EYEGLASS REIMBURSEMENT
DOWNNS FORD, INC.	2,814.00	13-Nov-12	45957	236641	DIV OF CENTRAL MAINT & REPAIR-OTHER DEPART
ENTENMANN ROVIN COMPANY	164.15	13-Nov-12	45958	82529-IN	POLICE PROFESSIONAL SERVICES
FIRST CHOICE	648.00	13-Nov-12	45959	16500	DIV OF CENTRAL MAINT MAINT & REPAIR
FREDERICK WEINTRAUB	4,471.69	13-Nov-12	45960	REFUND TDV B36.97 L1249.01	REFUND
FYR-FYTERS SALES & SERVICE,INC	125.00	13-Nov-12	45961	51487	DIV OF BUILDINGS & GROUNDS OTHER SERVICES
GOVCONNECTION, INC.	590.35	13-Nov-12	45962	49479470	DATA PROCESSING COMPUTER SOFT/HARDWARE
GRAN TURK EQUIPMENT	248.58	13-Nov-12	45963	1100057-01	DIV OF CENTRAL MAINT MAINT & REPAIR
HESS CORPORATION	71.45	13-Nov-12	45964	H12197539,97541	NATURAL GAS-OE
HORIZON BLUE CROSS & BLUE SHLD	16,559.55	13-Nov-12	45965	INV 04206659D GRP 86501 NOV 2012	INSURANCE-GROUP-OE INSURANCE
INTERNATIONAL BRONZE	565.00	13-Nov-12	45966	12-30734	POLICE PROFESSIONAL SERVICES
J C P & L	151.52	13-Nov-12	45967	100021381726	ELECTRICITY-OE
JERSEY SHORE MEDICAL CENTER	55.00	13-Nov-12	45968	04-0037	POLICE EDUCATION & SEMINARS
JIM CURLEY GMC TRUCK, INC.	126.40	13-Nov-12	45969	16545,16546	DIV OF CENTRAL MAINT MAINT & REPAIR
JOHNNY ON THE SPOT, INC.	696.38	13-Nov-12	45970	V1158881,1158611,1158883	DIVISION OF STREETS OTHER SERVICES
KELLY WINTHROP, LLC	72.00	13-Nov-12	45971	171	DIV OF ANIMAL CONTROL OTHER SERVICES
KNAPP, TRIMBOLI &	4,173.89	13-Nov-12	45972	2294	TOWNSHIP ATTORNEY PROFESSIONAL SERVICES
KONICA MINOLTA BUS. SOLUTIONS	370.06	13-Nov-12	45973	221808702,222378491	ADMINISTRATION RENTS
LAKEHURST DINER	136.95	13-Nov-12	45974	9/30/12,10/11/12 LUNCH-ACCREDITATION	POLICE-OE
LCB SERVICES	99.00	13-Nov-12	45975	NOTARY BASICS S. SKIBO 9/28/12	OFFICE OF THE CLERK EDUCATION & SEMINARS
LEONA LECHMAN	453.87	13-Nov-12	45976	REFUND AUTO DEBIT B 75.133 L 41	REFUND
MAILFINANCE	309.17	13-Nov-12	45977	N3601568	ADMINISTRATION POSTAGE
MAUTONE & HORAN	750.00	13-Nov-12	45978	SPECIAL SESSION 10/24/12	MUNICIPAL COURT PROFESSIONAL SERVICES
MIMLITTSCH LANDSCAPING	5,100.00	13-Nov-12	45979	117994,117748,117749,750,751	LAKES GENERAL SUPPLIES

DRAFT

CURRENT FUND BILL LIST

November 13, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
MONMOUTH COUNTY POLICE ACADEMY	100.00	13-Nov-12	45980		POLICE EDUCATION & SEMINARS
N.J. ASSOC. OF CHIEFS OF POLIC	1,000.00	13-Nov-12	45981		POLICE EDUCATION & SEMINARS
NARDINI BROS. SOUTH, INC.	1,436.08	13-Nov-12	45982		DIV OF BUILDINGS & GROUNDS MAINT & REPAIR
OCEAN COMPUTER GROUP, INC.	254.00	13-Nov-12	45983	16413	POLICE COMPUTER SOFT/HARDWARE
OFFICE SOLUTIONS, INC	620.00	13-Nov-12	45984	27464	DATA PROCESSING PROFESSIONAL SERVICES
PACIFIC TELEMANAGEMENT SERVICE	91.28	13-Nov-12	45985	452220	TELEPHONE-OE
PAPERMART	44.00	13-Nov-12	45986	96354	ADMINISTRATION OFFICE SUPPLIES
PEDRONI FUEL CO.	5,009.25	13-Nov-12	45987	440705	GASOLINE-OE
PERLMART OF MANCHESTER, INC.	292.66	13-Nov-12	45988	6590421099,6590706842,6590120715	POLICE-S/W OTHER
PRINCIPAL FINANCIAL GROUP	391.92	13-Nov-12	45989	ACCT H64993-1 11/1/12-11/30/12	INSURANCE-GROUP-OE INSURANCE
RICHARD MAZZA	54.00	13-Nov-12	45990	REIMBRSE GAS TOOK CAR 52 TO SWAT COMPETITION	POLICE TRAVEL
ROBERTS ELECTRONICS&SECURITY	462.00	13-Nov-12	45991	78418	DIV OF BUILDINGS & GROUNDS OTHER SERVICES
SIRCHIE FINGER PRINT LAB INC	258.90	13-Nov-12	45992	0095909IN	POLICE OFFICE SUPPLIES
STAPLES, INC.	600.29	13-Nov-12	45993	3178353792	BUILDINGS & GROUNDS GENERAL SUPPLIES
STATE TOXICOLOGY LABORATORY	610.00	13-Nov-12	45994	RANDOM DRUG TESTING	POLICE PROFESSIONAL SERVICES
TCTA OF NJ	105.00	13-Nov-12	45995	TCTA SEMINAR GASKILL, CARTER, LAPP	DIVISION OF REVENUE COLLECTION EDUCATION & SEMINARS
THE STAR LEDGER	26.68	13-Nov-12	45996	SPEC. MEETING 7/16/12 AFFORD. HOUSING	DUE TO/FROM AFFORD HOUSING AFFORDABLE HOUSING
THOMAS PLANNING ASSOC. LLC	1,937.50	13-Nov-12	45997	2420	DIV OF ZONING & PLANNING OTHER SERVICES
TOM DAVIS AUTO PARTS, INC.	235.23	13-Nov-12	45998	992372,992150,991732	DIV OF CENTRAL MAINT MAINT & REPAIR
TOMS RIVER LOCKSMITH	4,075.00	13-Nov-12	45999	7788,7786	POLICE PROFESSIONAL SERVICES
US BANK	354.00	13-Nov-12	46000	213310675	ADMINISTRATION RENTS
VERIZON WIRELESS	5,562.08	13-Nov-12	46001	6795978105 ACCT 202847392-00001	TELEPHONE-OE
WB MASON	3,962.32	13-Nov-12	46002	107565294	OFFICE OF THE CLERK OFFICE SUPPLIES
WHITING FLOWER SHOPPE	100.00	13-Nov-12	46003	3614	VETERAN'S ADVISORY COMM-OE OTHER EXPENSES
TREASURER, STATE OF NJ	900.00	13-Nov-12	46004	1518-00110-001 ANNUAL INSPECTION FEE	DIV OF BUILDINGS & GROUNDS TAXES, LICENSES & FEES
COUNTY OF OCEAN	3,377,173.02	13-Nov-12	46005	3rd QUARTER COUNTY TAX LEVY	COUNTY TAXES PAYABLE
TOWNSHIP OF MANCHESTER	474,007.84	7-Nov-12	46006	CYCLE 45	PAYROLL

\$ 6,759,175.95

GENERAL CAPITAL FUND BILL LIST

November 13, 2012

DRAFT

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
ALTERNATIVE MICROGRAPHICS	1,321.23	11/13/12	2288	25089,25098
DIGITAL DESCRIPTOR SYSTEMS, IN	1,500.00	11/13/12	2289	120702S
FLEMINGTON BUICK CHEVY	24,189.00	11/13/12	2290	30017
T & M ASSOCIATES	389.61	11/13/12	2291	JU217239

TOTAL \$ 27,399.84

DRAFT

NJ UNEMPLOYMENT TRUST

November 13, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
STATE OF NEW JERSEY	5,581.92	13-Nov-12	1120	3RD QTR 2012 0-216-000-823/000-00
<u>TOTAL:</u>				<u>\$5,581.92</u>

RECREATION TRUST FUND BILL LIST

DRAFT

November 13, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
APRIL ROSE SENDER	58.00	13-Nov-12	540	REFUND FOR REC PROGRAMS NOT ENOUGH ENROLLMENT
BARBARA REILLY	47.55	13-Nov-12	541	PARTIAL REFUND FOR 4/12/12 THEATER TRIP
HUNTERDON HILLS PLAYHOUSE	250.00	13-Nov-12	542	DEPOSIT FOR MATINEE 12/13/12
TOWNSHIP OF MANCHESTER	118.57	13-Nov-12	543	REIMBURSE CURRENT FUND s/b RECREATION PAYMENT
TOTAL	<u>\$ 474.12</u>			

DRAFT

#12 - 325

Dated November 13, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

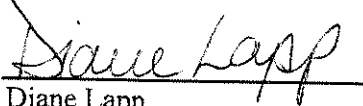
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

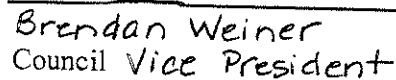
Water Utility	\$	69,230.66
Sewer Utility	\$	47,069.46
Utility Escrow - Water	\$	-
Utility Escrow - Sewer	\$	-
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>116,300.12</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____


Brendan Weiner
Council Vice President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST ADDENDUM

DRAFT

November 13, 2012

WATER OPERATING

PAYROLL WEEK ENDING 11/23/2012

STATE OF NEW JERSEY, PWT 3rd QTR 2012 PUBLIC WATER TAX Chk #3456

2,698.96

\$ 2,698.96

SEWER OPERATING

PAYROLL WEEK ENDING 11/23/2012

\$ -

WATER UTILITY ESCROW

\$ -

SEWER UTILITY ESCROW

\$ -

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

DRAFT

WATER OPERATING FUND BILL LIST
November 13, 2012

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	24,758.49	24-Oct-12	3457	CYCLE 43	PAYROLL
ASCE	980.00	13-Nov-12	3458	MEMBERSHIP DUES DON SOMERSET	OTHER EXPENSES SUBSCRIPTIONS & MEMBERSHIPS
COMCAST	107.66	13-Nov-12	3459	01620299308-01-2	OTHER EXPENSES TELEPHONE
GPM	200.00	13-Nov-12	3460	12-276	OTHER EXPENSES PROFESSIONAL SERVICES
GRAINGER INC	48.60	13-Nov-12	3461	9939624806	OTHER EXPENSES GENERAL SUPPLIES
HENDERSON LABS	20.00	13-Nov-12	3462	44469	OTHER EXPENSES GENERAL SUPPLIES
J C P & L	7,480.36	13-Nov-12	3463	95004086018 ACCT 200001127014	OTHER EXPENSES NATURAL GAS
MAIN POOL & CHEMICAL CO., INC	1,750.00	13-Nov-12	3464	1233148	OTHER EXPENSES GENERAL SUPPLIES
MWH LABORATORIES	1,072.00	13-Nov-12	3465	L0100686	OTHER EXPENSES GENERAL SUPPLIES
NARDINI BROS. SOUTH, INC.	436.08	13-Nov-12	3466	16,414	OTHER EXPENSES MAINTENANCE & REPAIR
ONE CALL CONCEPTS, INC	278.42	13-Nov-12	3467	2095380	OTHER EXPENSES GENERAL SUPPLIES
SATURNINO VARGAS	56.97	13-Nov-12	3468	BOOT ALLOWANCE	OTHER EXPENSES UNIFORMS
TOWNSHIP OF MANCHESTER	1,071.02	13-Nov-12	3469	SEPT. 2012 GAS CONSUMPTION	OTHER EXPENSES GASOLINE
WWSC-WATER WORKS SUPPLY CO.	2,517.68	13-Nov-12	3470	IF73122,73244,73262,73286,73351	OTHER EXPENSES GENERAL SUPPLIES
TOWNSHIP OF MANCHESTER	25,754.42	7-Nov-12	3471	CYCLE 45	PAYROLL

TOTAL \$ 66,531.70

DRAFT

SEWER OPERATING FUND BILL LIST

November 13, 2012

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	22,001.94	24-Oct-12	2144	CYCLE 43	PAYROLL
ALL INDUSTRIAL SAFETY	598.00	13-Nov-12	2145	190467	OTHER EXPENSES GENERAL SUPPLIES
GRAINGER INC	950.76	13-Nov-12	2146	9913590346	OTHER EXPENSES GENERAL SUPPLIES
HESS CORPORATION	1.25	13-Nov-12	2147	H12197537	OTHER EXPENSES NATURAL GAS
J C P & L	512.40	13-Nov-12	2148	95004086017.ACCT 200001127022	OTHER EXPENSES ELECTRICITY
TOWNSHIP OF MANCHESTER	23,005.11	7-Nov-12	2149	CYCLE 45	PAYROLL

TOTAL 47,069.46

#12 - 326

DRAFT

Dated November 13, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

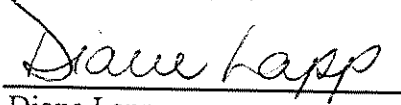
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	60,740.09
Sewer Utility West	\$	33,009.82
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
		<hr/>
	\$	93,749.91

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed:

Brendan Weiner
Council Vice President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST WEST ADDENDUM

DRAFT

Dated November 13, 2012

WATER WEST OPERATING

PAYROLL WEEK ENDING 11/23/2012

STATE OF NEW JERSEY PWT - 3rd QTR 2012 PUBLIC WATER TAX Chk #20707 899.79

899.79

SEWER WEST OPERATING

PAYROLL WEEK ENDING 11/23/2012

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

DRAFT

Dated November 13, 2012

WATER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	23,957.17	24-Oct-12	20708	CYCLE 43	PAYROLL
ALLIED METER SERVICES, INC	941.50	13-Nov-12	20709	2012-426	OPERATIONS GENERAL SUPPLIES
COTTRELL GRAPHICS, LLC	208.10	13-Nov-12	20710	912-45	OPERATIONS GENERAL SUPPLIES
HARRINGTON ROBB	2,397.95	13-Nov-12	20711	24961	OPERATIONS GENERAL SUPPLIES
STEVENSON SUPPLY CO.	4,816.26	13-Nov-12	20712	469225	OPERATIONS GENERAL SUPPLIES
JACK DECARLO	56.97	13-Nov-12	20713	BOOT REIMBURSEMENT	OTHER EXPENSES UNIFORMS
TOWNSHIP OF MANCHESTER	27,462.35	7-Nov-12	20714	CYCLE 45	PAYROLL

\$ 59,840.30

DRAFT

Dated November 13, 2012

SEWER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	15,243.05	24-Oct-12	10253	CYCLE 43	PAYROLL
COMCAST	82.07	13-Nov-12	10254	01620296502-01-3	TELEPHONE
COOPERATIVE COMMUNICATIONS	85.02	13-Nov-12	10255	732-350-6822	OPERATIONS GENERAL SUPPLIES
VERIZON	1,493.77	13-Nov-12	10256	201-Z01-0931,201-Z01-1081,201-Z01-1634	TELEPHONE
TOWNSHIP OF MANCHESTER	16,105.91	7-Nov-12	10257	CYCLE 45	PAYROLL
TOTAL	\$ 33,009.82				

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING
AND SUPPLEMENTING THE SALARY RANGES AND POSITIONS
OF BARGAINING UNIT EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The salaries for the job titles listed below are as follows:

<u>POSITIONS (Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant	\$20,000 - \$45,000
Administrative Assistant – Utilities	\$20,000 - \$45,000
Accountant	\$30,000 - \$50,000
Accounts Manager	\$25,000 – \$40,000
Accounts Processor	\$28,000 – \$45,000
Accounts Supervisor	\$31,000 – \$50,000
Animal Control Officer	\$30,000 - \$45,000 <u>\$50,000</u>
Animal Control Officer - Part-time	\$12.50/hr - \$17.50/hr
Assessing Clerk	\$20,000 - \$35,000
Chief Dispatcher	\$35,000 - \$60,000 <u>\$70,000</u>
Clerk/Typist	\$19,000 - \$29,000
Clerk/Typist P/T	\$10.00/hr - \$17.00/hr
Collector of Utility Revenues	\$10,000 - \$30,000
Construction Inspector	\$25,000 - \$40,000
Construction Official	\$40,000 - \$80,000
Deputy Assessor	\$37,000 - \$57,000 <u>\$60,000</u>
Deputy Court Administrator	\$31,000 - \$47,000
Deputy Director of Senior & Social Services	\$35,000 - \$45,000 <u>\$47,000</u>
Deputy Director of Public Works	\$50,000 - \$85,000 <u>\$87,000</u>
Deputy Tax Collector	\$38,000 - \$64,000 <u>\$68,000</u>
Director of Division of Data Processing	\$40,000 - \$60,000 <u>\$75,000</u>
Director of Senior and Social Services	\$55,000 - \$70,000 <u>\$72,000</u>
Dispatcher	\$27,500 - \$40,000 <u>\$60,000</u>
Dispatcher - Part-time	\$10.00/hr - \$20.00/hr
Executive Secretary/Office Manager	\$30,000 - \$55,000
Field & Meter Service Worker	\$21,000 - \$45,000 <u>\$47,000</u>
Fire Inspector - UFC	\$10,000 - \$35,000
Fire Inspector – UFC- P/T	\$16.00 - \$30.00/hr
General Foreman	\$30,000– \$65,000 <u>\$68,000</u>
General Foreman – Utilities	\$30,000 – \$55,000 <u>\$60,000</u>
Heavy Equip Operator/Truck Driver	\$32,000 - \$61,000 <u>\$64,000</u>
Heavy Equip Operator/Truck Driver/Carpenter	\$32,000 - \$55,000
Information Technology Director – Police Dept.	\$35,000 - \$60,000
Inspector UCC	\$30,000 – \$55,000
Inspector UCC – Part-time	\$16.00/hr - \$30.00/hr
Lt. Equip/Truck Driver/Laborer	\$26,000 - \$57,000 <u>\$60,000</u>

Maintenance Worker	\$26,000 - \$30,000 <u>\$32,000</u>
Maintenance Worker – Part-Time	\$7.25/hr - \$15.00/hr
Management Information Systems Specialist Senior	\$35,000 - \$60,000 <u>\$70,000</u>
Management Information Systems Specialist	\$25,000 - \$40,000 <u>\$42,000</u>
MIS Specialist - Part-time	\$17.00 – 30.00/hr
Meter Reader/Maintenance Worker	\$21,000 - \$35,000
Mechanic - Senior	\$35,000 - \$55,000 <u>\$58,000</u>
Mechanic	\$30,000 - \$50,000
Office Manager	\$25,000 - \$49,000 <u>\$53,000</u>
Office Manager – Utilities	\$25,000 - \$45,000
Para-professional	\$21,000 - \$30,000 <u>\$32,000</u>
Para-professional - Part-time	\$7.25/hr - \$15.00/hr
Principal Assessing Clerk	\$25,000 - \$51,000 <u>\$55,000</u>
Principal Project Engineer	\$40,000 - \$70,000 <u>\$75,000</u>
Principal Tax Clerk	\$28,000 - \$44,000 <u>\$48,000</u>
Project Engineer	\$30,000 - \$53,000
Property Inspector - Part-time	\$15.00/hr - \$25.00/hr
Property Inspector/Senior Clerk	\$20,000 - \$40,000
Receptionist/Clerk Typist	\$20,000 - \$35,000
Receptionist/ Secretary	\$20,000 - \$35,000
Recycling Coordinator	\$2,500
Right To Know Coordinator/Safety Coordinator	\$30,000 – \$75,000
Secretary	\$25,000 - \$55,000
Secretary Clerk - Part-time	\$10.00/hr – \$17.00/hr
Secretary – Office of Legislative Services	\$25,000 - \$35,000
Senior Accountant	\$35,000 - \$45,000
Senior Assessing Clerk	\$20,000 - \$37,000
Senior Court Administrator	\$25,000 - \$49,000
Senior Dispatcher	\$30,000 - \$50,000
Senior Outreach Case Worker	\$32,000 - \$43,000
Senior Outreach Coordinator	\$24,000 - \$35,000
Senior Secretary	\$25,000 - \$40,000
Senior Tax Clerk	\$25,000 - \$40,000
Sign/Light Equip/Truck Drive/Laborer	\$26,000 - \$40,000
Subcode Official - UCC	\$40,000 - \$80,000
Subcode Official – UCC – P/T	\$7.25/hr – \$37.50/hr
Supervisor	\$35,000 - \$65,000 <u>\$70,000</u>
Supervising Engineer	\$50,000 - \$78,000 <u>\$83,000</u>
Tax Clerk	\$20,000 - \$30,000
Tax Collector	\$45,000 - \$80,000
Technical Assistant – Utilities	\$35,000- \$50,000
Utility Operations Supervisor	\$35,000 - \$85,000
Violations Clerk	\$20,000 - \$46,000
Violations Clerk - Part-time	\$7.25/hr - \$15.00/hr
<u>Zoning Officer/Code Enforcement Officer</u>	<u>\$40,000 - \$80,000</u>
Zoning Officer – Part-time	\$10.00/hr - \$25.00/hr

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1996

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1996

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

Section 3. The salaries for the job titles listed below are as follows:

<u>POSITION</u>	<u>SALARY RANGE</u>
Camp Counselors	\$7.25/hr-\$12.00/hr
Summer Supervisors	\$10.00/hr - \$16.00/hr
Camp Director	\$3,500 - \$8,000
Pre-School Director	\$1,500 - \$3,000
Bus Driver	\$10.00/hr-\$20.00/hr
Arts and Crafts Director	\$2,000 - \$5,000
Beach Attendants	\$7.25/hr - \$10.00/hr
Lifeguard with WSI	\$8.00/hr - \$16.00/hr
Lifeguard	\$9.00/hr - \$15.00/hr
Head Lifeguard	\$10.00/hr - \$15.00/hr
Recreation Coordinator	\$13.00/hr - \$15.00/hr
Recreation Leader	\$7.25/hr -\$9.00/hr
Recreation Instructor	\$7.25/hr -\$15.00/hr.
Lake Supervisor	\$20.00/hr - \$28.00/hr.
Badge Seller	\$7.25/hr - \$12.00/hr
Assistant Director	\$3,500 - \$8,000
Assistant Pre-School Director	\$1,500 - \$3,000
Senior Counselor	\$8.00/hr - \$15.00/hr
Instructor	\$8.00/hr - \$15.00/hr
Specialty Instructor	\$15.00/hr-\$40.00/hr.
Physical Education Director	\$2,000 - \$4,500

DRAFT

Section 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **13th of November, 2012** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 p.m. on **November 26, 2012**. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, R.M.C.
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING SALARY
RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

<u>POSITION (Non-Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant (Part Time)	\$10.00 - \$20.00 per hour
Administrative Assistant	\$30,000 - \$50,000
Assistant Municipal Clerk	\$25,000 - \$40,000
Business Administrator	\$80,000 - \$125,000
Chief Engineer	\$75,000 - \$125,000 <u>\$135,000</u>
Chief of Police	\$119,500 - \$170,000 <u>\$172,000</u>
Comptroller	\$40,000 - \$65,000
Court Administrator	\$40,000 - \$65,000 <u>\$88,000</u>
Deputy Emergency Management Coordinator	\$2,000
Deputy Registrar of Vital Statistics	\$250 - \$2,500
Deputy Township Clerk	\$35,000 - \$55,000
Deputy Treasurer	\$35,000 - \$50,000
Director, Dept. of Inspections, Land Use & Planning	\$50,000 - \$90,000
Director of Finance/Chief Financial Officer	\$60,000 – \$115,000
Director of Public Works	\$70,000 - \$140,000 <u>\$145,000</u>
Director of Recreation	\$45,000 - \$70,000
Emergency Management Coordinator	\$5,000
Executive Secretary	\$30,000- \$55,000
General Manager\Utility Operations	\$85,000 – \$120,000 <u>\$125,000</u>
Mayor	\$15,000 - \$43,000 <u>\$45,000</u>
Municipal Court Judge	\$35,000 - \$60,000
Municipal Housing Liaison	\$4,000 - \$10,000
Public Safety Director	\$ 500 - \$ 1,500
Purchasing Agent/Personnel Officer	\$40,000 - \$76,000
Registrar of Vital Statistics	\$ 500 - \$ 5,000
Tax Assessor	\$45,000 - \$80,000 <u>\$87,000</u>
Township Clerk	\$40,000 - \$76,000 <u>\$85,000</u>
Township Council	
• Upon election or appointment until June 30 of the following year	\$8,000 - \$11,500
• July 1 - June 30 in the 2 nd year after election or appointment	\$9,000 - \$12,500
• July 1 - June 30 in the 3 rd and subsequent years after election or appointment	\$10,000 - \$13,500
• Township Council President : Base + \$2,500	

- Township Council Vice President : Base + \$1,500
- Beginning July 1, 2009, each Councilperson/Mayor who shall have completed the third and subsequent years after election or appointment, shall receive a base wage increase equal to the Annual Social Security Cost of Living Allowance and January 1st each subsequent year.

Veterans Coordinator \$5,000

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

Section 3. The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, Public Safety Director, Township Council and Mayor.

Section 4. All ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 13th day of November, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on November 26, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, R.M.C.
Municipal Clerk

#12-023

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
VACATING ALL RIGHT, TITLE AND INTEREST OF AND
TO A PORTION OF MAPLE STREET IN THE TOWNSHIP
OF MANCHESTER, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40:67-1 ET SEQ.**

WHEREAS, the purpose of the within ordinance is to vacate all of the right, title and interest of and to the public to a portion of Maple Street pursuant to the provisions of N.J.S.A. 40:67-1, et seq:

Section 2. The portion of the street to be vacated lie within the Township of Manchester, County of Ocean, State of New Jersey and is described as follows:

Maple Street

Parcel 1:

BEGINNING at a point on the southerly right-of-way line of Maple Street (60 feet wide), said point being distant 30.00 feet from the centerline thereof and being distant 764.00 feet, on a course bearing South 71 degrees 11 minutes 28 seconds East along said southerly right-of-way line of Maple Street from the point of intersection with the easterly right-of-way line of School Lane (33 feet wide); thence

1. North 18 degrees 48 minutes 32 seconds East, a distance of 30.00 feet to the centerline of Maple Street; thence
2. South 71 degrees 11 minutes 28 seconds East, along said centerline of Maple Street, a distance of 216.00 feet to the point of intersection with the easterly right-of-way line of Maple Street; thence
3. South 18 degrees 48 minutes 32 seconds West, along said easterly right-of-way line of Maple Street, a distance of 30.00 feet to the point of intersection with said southerly right-of-way line of Maple Street; thence
4. North 71 degrees 11 minutes 28 seconds West, along said southerly right-of-way line of Maple Street, a distance of 216.00 feet to a point thereon, the point and place of **BEGINNING**.

The above referenced right-of-way description contains approximately 6,480 square feet, or 0.149 acres.

It being the intention to describe a portion of Maple Street to be vacated and added to Lots 14 & 72 in Block 86.01.

Parcel 2:

BEGINNING at a point on the northerly right-of-way line of Maple Street (60 feet wide), said point being distant 30.00 feet from the centerline thereof and being distant 384.0 feet, on a course bearing South 71 degrees 11 minutes 28 seconds East along said northerly right-of-way line of Maple Street from the point of intersection with the easterly right-of-way line of Washington Avenue (60 feet wide); thence

1. South 71 degrees 11 minutes 28 seconds East continuing along said northerly right-of-way line of Maple Street, a distance of 216.00 feet to the point of intersection with the easterly right-of-way line of Maple Street; thence
2. South 18 degrees 48 minutes 32 seconds West, along said easterly right-of-way line of Maple Street, a distance of 30.00 feet to the centerline of Maple Street; thence
3. North 71 degrees 11 minutes 28 seconds West, along said centerline of Maple Street, a distance of 216.00 feet to a point thereon; thence
4. North 18 degrees 48 minutes 32 seconds East, a distance of 30.00 feet to the point of intersection with said northerly right-of-way line of Maple Street, the point and place of **BEGINNING**.

The above referenced right-of-way description contains approximately 6,480 square feet, or 0.149 acres.

It being the intention to describe a portion of Maple Street to be vacated and added to Lot 1 in Block 86.03.

WHEREAS, the Township Council is of the opinion that the referred to streets or portions of streets are no longer required for public use.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That except as is otherwise provided for herein, the Township of Manchester does hereby vacate all public rights and interests, if any, in and to the aforesaid streets, which are described herein and aforesaid.

SECTION 2. That pursuant to P.L. 1985, Chapter 21, this ordinance shall not affect the right of any utility company, cable television company or Township utility authority or department to locate or maintain any facilities and/or improvements within or around the above described premises.

SECTION 3. That all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 22nd day of October, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on November 13, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, RMC
Township Clerk

#12-327

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING RENEWAL OF MEMBERSHIP IN THE
CENTRAL JERSEY HEALTH INSURANCE FUND**

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Central Jersey Health Insurance Fund, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et. seq.; and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since February 1, 1992 ; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the Township Council of the Township of Manchester, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

1. Become a member of the FUND for the period outlined in the LOCAL UNIT'S Indemnity and Trust Agreements
2. Will participate in the following type(s) of coverage(s):
 - a) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND'S Bylaws, and Plan of Risk Management.

3. Adopts and approves the FUND'S Bylaws.
4. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the Mayor of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- Approval of the LOCAL UNIT by the FUND.
- Receipt from the LOCAL UNIT of a Resolution accepting assessment
- Approval by the New Jersey Department of Insurance and Department of Community Affairs

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to provide a certified copy of this Resolution to:

- A. Mayor
- B. Business Administrator
- C. Chief Financial Officer
- D. Central Jersey Health Insurance Fund

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 13th day of **November, 2012**.

Sabina T. Skibo, R.M.C.
Township Clerk

R E S O L U T I O N

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reasons:

1. Block 75 Lot 70 for refund of an overpayment made payable to Crestwood Village CO-OP Three 250 Schoolhouse Road Whiting, NJ 08759 in the amount of \$871.88.

Total Amount Due \$ 871.88

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

CERTIFICATION

I, **SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 13th day of November 2012.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
WAIVING PERMIT FEES FOR
MANCHESTER TOWNSHIP FIRE COMPANY #1**

WHEREAS, the Manchester Township Fire Company #1 is in need of replacing the heating system at the firehouse which covers the rental hall, kitchen, bathrooms and original engine bay; and,

WHEREAS, the Manchester Township Fire Company #1 has requested a waiver of permit fees; and,

WHEREAS, the Township Council of the Township of Manchester is in support of waiving said permit fees.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the permit fees for the Manchester Township Fire Company #1 be and hereby are authorized to be waived.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer;
 - B. Township Auditor;
 - C. Bureau of Inspections;
 - D. Manchester Township Fire Company #1
545 Commonwealth Blvd.
Toms River, NJ 08757

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 13th day of **November, 2012**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
WAIVING ALL PERMIT FEES FOR STRUCTURES
DAMAGED BY HURRICANE SANDY**

WHEREAS, the State of New Jersey was devastated by Hurricane Sandy on October 29, 2012 and many homes and businesses sustained damage; and,

WHEREAS, the New Jersey Division of Codes and Standards recommends all municipalities waive permit fees for damage caused by Hurricane Sandy; and,

WHEREAS, the Township Council of the Township of Manchester is in support of waiving said permit fees reviewed on a case by case basis and approved by the Construction Official; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the permit fees for damages caused by Hurricane Sandy will be reviewed on a case by case basis and waived upon approval of the Construction Official.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer;
 - B. Township Auditor;
 - C. Bureau of Inspections;
 - D. Ocean County Board of Chosen Freeholders
 - E. NJ Division of Codes and Standards

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 13th day of **November, 2012**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RELEASING A MAINTENANCE BOND POSTED BY
WHITING ASSEMBLY OF GOD FOR BLOCK 86, LOT 1**

WHEREAS, a Maintenance Bond was heretofore posted with the Township in connection with a project known as Whiting Assembly of God; and,

WHEREAS, under date of October 17, 2012 the Township Engineer has recommended a release of the Maintenance Bond aforesaid; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Township Engineer, that Maintenance Bond #3217 be and hereby is released.
2. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Township Engineer;
 - B. Chief Financial Officer;
 - C. Rev. Donald Veator, Pastor
Whiting Assembly of God
83 Lacey Road
Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 13th day of November 2012.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN ADDENDUM
TO ESCROW AGREEMENT AND DISBURSEMENT CERTIFICATE
WITH REGARD TO CRESTWOOD VILLAGE SEWER COMPANY**

WHEREAS, the Township of Manchester has entered into an escrow agreement in conjunction with the purchase of the Crestwood Village Sewer Company; and,

WHEREAS, the Township's utilities engineer has proposed an addendum to said escrow agreement which has been accepted by the Seller; and

WHEREAS, the Township Council has reviewed the Addendum to Escrow Agreement and Disbursement Certificated and is satisfied with the contents of same; and,

WHEREAS, the Township Council is further satisfied that the execution of such agreement on behalf of the Township would be in the public interest.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the clerk to attest to an Addendum to Escrow Agreement and Disbursement Certificate between Manchester Township and Crestwood Village Sewer Company.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Mayor;
 - B. Administrator;
 - C. Chief Financial Officer;
 - D. Crestwood Village Sewer Company

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 13th day of November, 2012.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPLICATION FOR A DRUNK DRIVING
ENFORCEMENT FUND GRANT FOR THE POLICE DEPARTMENT**

WHEREAS, the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety, has made grant funds available to the Police Department for drunk driving enforcement; and,

WHEREAS, the grant will provide primary funding for a Driving While Intoxicated (DWI) Overtime Program; and,

WHEREAS, the Township Council of the Township of Manchester wishes to make application for such funding in the amount of \$10,998.42.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, authorizes the Application for a Driving While Intoxicated (DWI) Overtime Program; and,

BE IT FURTHER RESOLVED that the Mayor and Chief of Police are Authorized to execute and the Clerk attest to any and all documents necessary for the application for the aforesaid grant; and,

BE IT FURTHER RESOLVED that the Township Clerk shall forward a Certified copy of this resolution to the following:

1. Mayor
2. Business Administrator
3. Chief Financial Officer
4. Chief of Police
5. Department of Law and Public Safety
Division of Highway Traffic Safety
P.O. Box 048, Trenton, NJ 08625-0048

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council on the 13th day of November, 2012

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A CONTRACT FOR THE PURCHASE OF
FOUR 2012 DODGE CHARGERS, UNDER THE CRANFORD POLICE
COOPERATIVE PURCHASING SYSTEM**

DRAFT

WHEREAS, the Township of Manchester wishes to purchase four (4), 2012 Dodge Chargers from an authorized vendor under the Cranford Police Cooperative Purchasing System, Identifier 47-CPCPS and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Public contracts, **N.J.S.A. 40A:11-12**; and,

WHEREAS, Beyer-Warnock Fleet Motor Sales, Inc. of East Hanover New Jersey, is an authorized vendor of the Cranford Police Cooperative Purchasing System for municipal governments for the year 2012; and,

WHEREAS, the Purchasing Agent has recommended the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Purchasing Agent; and,

WHEREAS, the cost for the Cranford Police Cooperative Purchasing System contract purchase of the aforesaid Dodge Chargers, shall not exceed the total amount of \$99,836 and,

WHEREAS, the award of the contract aforesaid shall be conditioned upon the certification of the availability of funds from the Current Fund Appropriations, by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That a Cranford Police Cooperative Purchasing System contract for the purchase of four (4), 2012 Dodge Chargers is hereby authorized in an amount not to exceed \$99,836.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Purchasing Agent;
 - C. Chief Financial Officer;
 - D. Police Chief;
 - E. Lt. Todd Malland, Administrative Support Services;
 - F. Beyer-Warnock Fleet Motor Sales, Inc.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 13th day of November, 2012.

Sabina T. Skibo, RMC
Township Clerk