



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
August 27, 2012
6:00 P.M.**

1. **CALL TO ORDER**

2. **STATEMENT:** Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. **FLAG SALUTE**

4. **ROLL CALL**

5. **SUBMISSION OF BILLS:**

#12-251	Current Fund
#12-252	Water & Sewer Fund
#12-253	Water & Sewer West Fund

6. **ORDINANCES – Second Reading, Public Hearing & Final Action**
#12-019 – Title 39 Agreement with Crestwood Village VI

7. **RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

#12-254 Authorizing refunds requested by the Tax Collector
#12-255 Authorizing signatures for checks issued on behalf of the Municipal Court

B. CONTRACTS/AGREEMENTS

#12-256 Authorizing an amendment to a contract with the firm of Citta, Holzapfel & Zabarsky
#12-257 Authorizing the execution of an agreement with Ocean County for Municipal Alliance Funds

C. PURCHASING

#12-258 Authorizing disposition of property on GovDeals.Com
#12-259 Authorizing disposition of forfeited/seized vehicles on GovDeals.Com

8. **REPORTS**

9. **PUBLIC COMMENT**

10. **ADJOURNMENT**

Dated August 27, 2012

DRAFT

**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	676,335.53
Capital Fund	\$	9,154.00
Escrows	\$	2,131.47
Animal Control Fund	\$	489.00
Drug Enforcement Fund	\$	1,273.88
N.J. Unemployment Trust	\$	-
Public Assistance Discretionary Trust	\$	-
Public Assistance Trust Fund I	\$	-
Municipal Alliance Discretionary Trust	\$	-
Manchester Day Trust Fund	\$	-
Public Defender Trust Fund	\$	-
Recreation Trust Fund	\$	3,029.40
Open Space Trust Fund	\$	-
Recreation Capital Trust Fund	\$	-
Sinking Fund	\$	-
	\$	<u>692,413.28</u>

CERTIFICATION:

Diane Lapp
Diane Lapp
Chief Financial Officer

Signed: _____
Craig Wallace
Council President

Sabina T. Skibo
Township Clerk

BILL LIST ADDENDUM

DRAFT

Dated August 27, 2012

CAPITAL FUND

\$ _____

CURRENT FUND

PAYROLL WEEK ENDING 08/31/2012

US Bank NA - NJEIT 1994 Loan - Administrative fee

wire 2,932.50

\$ 2,932.50

SPECIAL ESCROW TRUST FUND

PAYROLL WEEK ENDING 08/31/2012

Manchester Township Off-Duty 08/16/2012

Chk #1974 2,131.47

\$ 2,131.47

ANIMAL CONTROL FUND

\$ _____

DRUG ENFORCEMENT TRUST FUND

\$ _____

N.J. UNEMPLOYMENT TRUST FUND

\$ _____

PUBLIC ASSISTANCE TRUST FUND II

\$ _____

PUBLIC ASSISTANCE DISCRETIONARY TRUST FUND

\$ _____

PUBLIC ASSISTANCE TRUST FUND I

\$ _____

MUNICIPAL ALLIANCE DISCRETIONARY TRUST FUND

\$ _____

MANCHESTER DAY TRUST FUND

\$ _____

OPEN SPACE TRUST FUND

\$ _____

PUBLIC DEFENDER TRUST FUND

\$ _____

SINKING FUND

\$ _____

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>DESCRIPTION</u>
NJ MOTOR VEHICLE COMMISSION	60.00	14-Aug-12	45534	TITLE 1999 CAD DEVILLE VIN#1G6KD54Y1XU715384	POLICE TAXES, LICENCES & FEES
TOWNSHIP OF MANCHESTER	484,259.29	16-Aug-12	45535	CYCLE 33	PAYROLL
A-ACADEMY OF SOUTH JERSEY, INC	60.00	27-Aug-12	45536	ANIMAL CONTROL 6/1-6/30	DIV OF ANIMAL CONTROL OTHER SERVICES
AD MANUFACTURING CORP.	114.60	27-Aug-12	45537	260573	RECREATION-OE OTHER SERVICES
AIR GRAPHIX INC.	2,325.00	27-Aug-12	45538	6883	POLICE PROFESSIONAL SERVICES
ALL TIME TIRE	5,573.50	27-Aug-12	45539	27073,27500	DIV OF CENTRAL MAINT MAINT & REPAIR
AMERA-CHEM, INC.	86.90	27-Aug-12	45540	DRUG IDENTIFICATION BOOK 53136	POLICE OTHER SERVICES
AMERICAN WEAR	887.59	27-Aug-12	45541	381855,856,853,854	DIVISION OF STREETS OTHER SERVICES
AMP-CO	98.95	27-Aug-12	45542	25325	DIV OF CENTRAL MAINT MAINT & REPAIR
ANTHONY BALLINA	175.00	27-Aug-12	45543	REFUND DAY CAMP SESS.2 FOR DYLAN O'BRIEN	RECREATION-OE SUMMER CAMP
AQUA GEAR DIRECT	618.71	27-Aug-12	45544	Lifeguard uniforms INV#48017	RECREATION-OE UNIFORMS & PERSONAL EQUIP
ATLAS WELDING SUPPLY CO. INC.	314.64	27-Aug-12	45545	53112,63012,73112	DIV OF CENTRAL MAINT MAINT & REPAIR
BLACKBEARDS CAVE	987.00	27-Aug-12	45546	BB12-107 POW TY12-013	RECREATION-OE SUMMER CAMP
BRIAN KLIMAKOWSKI	60.00	27-Aug-12	45547	REIMBURSEMENT FOR NRA MEMBERSHIP FEE	POLICE MEMBERSHIP & SUBSCRIPTION
BROADVIEW NETWORKS	5,387.01	27-Aug-12	45548	14532177	TELEPHONE-OE
BROWNELLS INC.	1,195.18	27-Aug-12	45549	07506311	POLICE OTHER SERVICES
BUILDER'S GENERAL SUPPLY CO.	47.68	27-Aug-12	45550	54033658	LAKES GENERAL SUPPLIES
CAREERTRACK	198.00	27-Aug-12	45551	13621046,13621047	ADMINISTRATION EDUCATION & SEMINARS
CENTRAL JERSEY EQUIPMENT, LLC	642.36	27-Aug-12	45552	02-39155,39037,39058,39048	DIV OF CENTRAL MAINT MAINT & REPAIR
CHERRY VALLEY TRACTOR SALES	311.64	27-Aug-12	45553	721688,721698	DIV OF CENTRAL MAINT MAINT & REPAIR
CHRISTIAN ROSELLE	1,200.00	27-Aug-12	45554	PO#46139 8/29/2012 SUMMER CONCERT	RECREATION-OE OTHER SERVICES
CITTA, HOLZAPEEL & ZABARSKY	5,916.73	27-Aug-12	45555	18713	TOWN ATTORNEY-OE
CLARKE CATON HINTZ, PC	2,842.27	27-Aug-12	45556	54488	DUE TO/FROM AFFORD HOUSING AFFORDABLE HOUSING
CLAYTON BLOCK CO. INC.	972.02	27-Aug-12	45557	433076367,433077901,433077918	COMPLETION OF COLONIAL DRIVE UPGRADE
CORPORATE LASER	219.00	27-Aug-12	45558	2312	DATA PROCESSING MAINT & REPAIR
DASTI, MURPHY AND MCGUCKIN, PC	1,458.34	27-Aug-12	45559	PUBLIC DEFENDER SERVICES JULY, 2012	PUBLIC DEF-OE
DAVID ARELLANO	69.99	27-Aug-12	45560	REIMBURSEMENT FOR WORK SHOES	DIV OF BUILDINGS & GROUNDS UNIFORMS & PERSONAL EQUIP
DAVID LOMAURO	175.00	27-Aug-12	45561	REFUND DAY CAMP SESS.2 FOR JAMES LOMAURO	RECREATION-OE OTHER SERVICES
DELL COMPUTER CORP.	1,516.24	27-Aug-12	45562	XFTMT1381	DATA PROCESSING COMPUTER SOFT/HARDWARE
DENISE BURNS	175.00	27-Aug-12	45563	REFUND DAY CAMP SESS.1 FOR DYLAN MCCARTHY	RECREATION-OE OTHER SERVICES
DOWNNS FORD, INC.	1,486.61	27-Aug-12	45564	227397	DIV OF CENTRAL MAINT MAINT & REPAIR
DRAEGER SAFETY DIAGNOSTICS INC	212.00	27-Aug-12	45565	90765870	POLICE OTHER SERVICES
E-PLUS TECHNOLOGY	115.80	27-Aug-12	45566	V1391135	DEPARTMENT OF FINANCE OFFICE SUPPLIES
EAST COAST EMERGENCY LIGHTING	18,233.61	27-Aug-12	45567	772	POLICE PROFESSIONAL SERVICES
ENTENMANN ROVIN COMPANY	291.36	27-Aug-12	45568	82237-IN	POLICE PROFESSIONAL SERVICES
FEDERAL EXPRESS	215.84	27-Aug-12	45569	7805988531,78059885677,78059886226,1253-0026-	ADMINISTRATION POSTAGE
FT. DEARBORN LIFE INSURANCE	608.85	27-Aug-12	45570	GROUP#F0050663 8/1/12-8/31/12	INSURANCE-GROUP-OE INSURANCE
FUN TOWN AMUSEMENT PIER	630.00	27-Aug-12	45571	AS PER CONTRACT CAMP ADVENTURE POWTY12-016	RECREATION-OE SUMMER CAMP
GAGLIANO APPRAISAL, LLC	3,125.00	27-Aug-12	45572	2012-047-03	REASSESSMENT SERVICES
GRAMCO WORD PROCESSING, INC	925.00	27-Aug-12	45573	12-582	DIV OF CODE ENFORCEMENT OTHER SERVICES
HUNTER JERSEY PETERBILT	379.80	27-Aug-12	45574	5-222150031	DIV OF CENTRAL MAINT MAINT & REPAIR
IMAX THEATRE	1,050.00	27-Aug-12	45575	67904 POW TY12-008	RECREATION-OE OTHER SERVICES
J C P & L	22,554.25	27-Aug-12	45576	95003986873	STREET LIGHT-OE
JAMAR TECHNOLOGIES	63.57	27-Aug-12	45577	10611	POLICE GENERAL SUPPLIES
JAMES DESALVO	275.00	27-Aug-12	45578	REFUND CAMP ADV. SESS. 2 FOR NATASHA MARCHUK	RECREATION-OE OTHER SERVICES
JESCO, INC.	289.34	27-Aug-12	45579	P58832	DIV OF CENTRAL MAINT MAINT & REPAIR

CURRENT FUND BILL LIST

August 27, 2012

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<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
JIM CURLEY GMC TRUCK, INC.	645.80	27-Aug-12	45580	15621,15500	DIV OF CENTRAL MAINT MAINT & REPAIR
JK AUDIO NJ, LLC	1,600.00	27-Aug-12	45581		RECREATION-OE OTHER SERVICES
JOHNNY ON THE SPOT, INC.	954.03	27-Aug-12	45582	4TH INSTALLMENT CONCERTFEST V1141636,1629,1621,1620,5724	LAKES OTHER SERVICES
JOHNSON & TOWERS, INC.	327.06	27-Aug-12	45583	669722	DIV OF CENTRAL MAINT MAINT & REPAIR
KNAPP, TRIMBOLI &	1,023.00	27-Aug-12	45584	2187	TOWNSHIP ATTORNEY PROFESSIONAL SERVICES
LA GUARDIA ASSOCIATES	4,000.00	27-Aug-12	45585	CONCERTFEST-KENNY VANCE	RECREATION-OE OTHER SERVICES
LAKEHURST DINER	16.60	27-Aug-12	45586	CK#411 PRISONER MEAL	POLICE-OE
LAKEHURST HARDWARE	30.43	27-Aug-12	45587	19343	POLICE OTHER SERVICES
LAKEHURST LAWNMOWER	178.08	27-Aug-12	45588	24589	DIV OF LAKES, PARKS & PLAY MAINT & REPAIR
MARLA JACKSON	275.00	27-Aug-12	45589		RECREATION-OE OTHER SERVICES
MGL PRINTING SOLUTIONS	1,038.00	27-Aug-12	45590	106574	DEPARTMENT OF FINANCE FORMS & STATIONARY
MONMOUTH COUNTY PARK SYSTEM	146.00	27-Aug-12	45591	13943 PO#TY12-010	RECREATION-OE SUMMER CAMP
MONMOUTH COUNTY POLICE ACADEMY	90.00	27-Aug-12	45592		POLICE EDUCATION & SEMINARS
MONMOUTH COUNTY POLICE ACADEMY	422.91	27-Aug-12	45593		DIV OF BUILDINGS & GROUNDS MAINT & REPAIR
NARDINI BROS. SOUTH, INC.	50.00	27-Aug-12	45594	16362	RECREATION-OE OTHER SERVICES
NICOLE CACKOWSKI	395.29	27-Aug-12	45595		NATURAL GAS-OE
NJ NATURAL GAS CO.	2,207.76	27-Aug-12	45596	1890	DIVISION OF STREETS MAINT & REPAIR
NORMAN BLAKE FENCE COMPANY	1,663.00	27-Aug-12	45597		DIV OF ANIMAL CONTROL OTHER SERVICES
OCEAN COUNTY BOARD OF HEALTH	430.20	27-Aug-12	45598	SERVICES FOR JULY 2012	DIV OF ANIMAL CONTROL OTHER SERVICES
OCEAN COUNTY VET HOSPITAL, PA	1,749.72	27-Aug-12	45599	220010520915,22000910135Y,094650002516	RECREATION-OE SUMMER CAMP
ODD-IT-TEES	278.34	27-Aug-12	45600	27093	DATA PROCESSING PROFESSIONAL SERVICES
OFFICE SOLUTIONS, INC	519.22	27-Aug-12	45601	8255719	POLICE GENERAL SUPPLIES
PATROL PC	33,792.26	27-Aug-12	45602	443754	GASOLINE-OE
PEDRONI FUEL CO.	400.02	27-Aug-12	45603	6590373384,8590490479	RECREATION-OE OTHER SERVICES
PERLMART OF MANCHESTER, INC.	204.00	27-Aug-12	45604	18220	DIVISION OF STREETS OTHER SERVICES
PREVENTION SPECIALISTS, INC.	630.00	27-Aug-12	45605	1685	DIV OF CODE ENFORCEMENT OFFICE SUPPLIES
PRIMEL SOLUTIONS	100.00	27-Aug-12	45606	2012 Crisis Negotiation Seminar	POLICE EDUCATION & SEMINARS
RARITAN VALLEY REGIONAL PUBLIC	150.00	27-Aug-12	45607	EYEGLOSS REIMBURSEMENT	INSURANCE-GROUP EYEGLOSS REIMBURSEMENT
RAYMOND VOSELLER	2,365.00	27-Aug-12	45608	OA226586,589,632,A226696A,632A,OA225551	POLICE UNIFORMS
RED THE UNIFORM TAILOR INC.	87.00	27-Aug-12	45609	511379014	DIV OF CODE ENFORCEMENT OFFICE SUPPLIES
RICOH BUSINESS SYSTEMS	570.50	27-Aug-12	45610	511169955	DIV OF CODE ENFORCEMENT OTHER SERVICES
RICOH BUSINESS SYSTEMS	247.89	27-Aug-12	45611	01821-154367	DIV OF CENTRAL MAINT MAINT & REPAIR
SAFELITE AUTO	21.00	27-Aug-12	45612		CAR WASH
SCHUSTER'S TOMS RIVER CAR WASH	10,777.02	27-Aug-12	45613		TOWNSHIP ATTORNEY PROFESSIONAL SERVICES
SECARE, RYAN & HENSEL	175.00	27-Aug-12	45614	MAY & JUNE CAR WASHES	RECREATION-OE OTHER SERVICES
SHARON MORRIS	29.96	27-Aug-12	45615	PROFESSIONAL SERVICES FOR JULY 2012	STREETS GENERAL SUPPLIES
SNAP-ON TOOLS CORP.	135.00	27-Aug-12	45616	REFUND DAY CAMP SESS.1 FOR LAURA MORRIS	INSURANCE-GROUP EYEGLOSS REIMBURSEMENT
STEVEN WENDRUFF	7,590.58	27-Aug-12	45617	ARV17004571	DIVISION OF ENGINEERING-OE PROFESSIONAL SERVICES
T & M ASSOCIATES	1,547.58	27-Aug-12	45618	EYE EXAM JU214471	DIV OF CENTRAL MAINT MAINT & REPAIR
TOM DAVIS AUTO PARTS, INC.	462.87	27-Aug-12	45619	988229,261,235,986884,747,746,883,925,987763, 21668T	DIV OF CENTRAL MAINT MAINT & REPAIR
TRANSPORTER TRUCK & EQUIPMENT	44.00	27-Aug-12	45620	121034710	DIV OF CENTRAL MAINT MAINT & REPAIR
TREASURER, STATE OF NEW JERSEY	209.24	27-Aug-12	45621	PF39060	DIV OF SANITATION & RECYCLING TAXES, LICENCES & FEES
TRICO EQUIPMENT	133.12	27-Aug-12	45622	0680477-IN, 0680236-IN	DIVISION OF STREETS MAINT & REPAIR
VAN SANT EQUIP. CORPORATION	129.04	27-Aug-12	45623	201-202-9307 153 17Y	DIVISION OF STREETS MAINT & REPAIR
VERIZON	98.44	27-Aug-12	45624	8987008883	TELEPHONE-OE
VERIZON ONLINE	6,343.21	27-Aug-12	45625	6769947722 ACCT# 202847392-0001	TELEPHONE-OE

CURRENT FUND BILL LIST

August 27, 2012

DRAFT

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
VIRGINIA MUSCARELLA	69.95	27-Aug-12	45626	EYEGLOSS REIMBURSEMENT	INSURANCE-GROUP EYEGLOSS REIMBURSEMENT
VITAL COMMUNICATIONS, INC.	12,694.80	27-Aug-12	45627	V50416.V50415	DIVISION OF REVENUE COLLECTION OFFICE SUPPLIES
WB MASON	4,679.85	27-Aug-12	45628	106337693	LAKES GENERAL SUPPLIES
WEST GROUP	868.00	27-Aug-12	45629	824986539	OFFICE OF THE CLERK FORMS & STATIONARY
WHITEMARSH CORPORATION	2,181.59	27-Aug-12	45630	63731	DIVISION OF STREETS MAINT & REPAIR
WOODROW JANITORIAL	200.00	27-Aug-12	45631	BIOHAZARD CLEANING CAR #81	POLICE OTHER SERVICES

\$ 673,403.03

DRAFT

GENERAL CAPITAL FUND BILL LIST

August 27, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
SUFFOLK REDI MIX	6,670.00	08/27/12	2275	144947,845,864,907,969,924
T & M ASSOCIATES	1,445.50	08/27/12	2276	JU214472
TRICO EQUIPMENT	1,038.50	08/27/12	2277	PF39066

TOTAL \$ 9,154.00

DRAFT

ANIMAL CONTROL TRUST FUND BILL LIST

August 27, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
A-ACADEMY OF SOUTH JERSEY, INC	100.00	8/27/2012	1863	ANIMAL CONTROL 6/1-6/30
OCEAN COUNTY BOARD OF HEALTH	389.00	8/27/2012	1864	SERVICES FOR JULY 2012

TOTAL \$ 489.00

DRAFT

DRUG ENFORCEMENT TRUST BILL LIST

August 27, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
NASSAU INN	578.88	27-Aug-12	1172	25906
STUART PARKS FORENSIC CONSULTA	695.00	27-Aug-12	1173	20946
TOTAL \$	<u>1,273.88</u>			

DRAFT

RECREATION TRUST FUND BILL LIST

August 27, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
AVENUE TO BROADWAY	980.00	27-Aug-12	528	CLASSES JUNE 19 - JULY 12
HUNTERDON HILLS PLAYHOUSE	208.92	27-Aug-12	529	8612
JENNIE HENSLEY	50.00	27-Aug-12	530	REFUND FOR DANCING BEARS GRACIELLA HENSLEY
KRYSTYNA HUBBARD	139.48	27-Aug-12	531	SUPPLIES REIMBURSEMENT FOR THEATER PRODUCTION
SURFLIGHT THEATER	1,651.00	27-Aug-12	532	CONTRACT#12-0912M-COL-109 BALANCE OF CONTRACT
TOTAL	<u>\$ 3,029.40</u>			

DRAFT

#12 - 252

Dated August 27, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

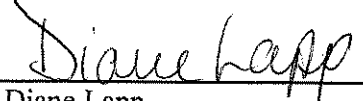
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility	\$	45,654.29
Sewer Utility	\$	454,837.18
Utility Escrow - Water	\$	4,230.56
Utility Escrow - Sewer	\$	3,608.15
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>508,330.18</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallace
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST ADDENDUM

August 27, 2012

WATER OPERATING

PAYROLL WEEK ENDING 08/31/2012

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 08/31/2012

\$ -

WATER UTILITY ESCROW

Starkey, Kelly, Kenneally, Cunningham - Escrow	Chk #1286	445.16
Township of Manchester Water Escrow Billing	Chk #1287	3,785.40

\$ 4,230.56

SEWER UTILITY ESCROW

Starkey, Kelly, Kenneally, Cunningham - Escrow	Chk #1286	445.16
Township of Manchester Sewer Escrow Billing	Chk #1288	3,162.99

\$ 3,608.15

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

DRAFT

WATER OPERATING FUND BILL LIST
August 27, 2012

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	24,471.57	16-Aug-12	3399	CYCLE 33	PAYROLL
DELL COMPUTER CORP.	237.71	27-Aug-12	3400	XFTT2MF89	OTHER EXPENSES GENERAL SUPPLIES
GENSERVE	1,540.00	27-Aug-12	3401	0039966-IN PO#45461	OTHER EXPENSES OTHER SERVICES
GOOD FRIEND ELECTRICAL SUPPLIE	141.87	27-Aug-12	3402	1244458	OTHER EXPENSES GENERAL SUPPLIES
J C P & L	8,424.08	27-Aug-12	3403	95003996936 MASTER ACCT#200001127014	OTHER EXPENSES NATURAL GAS
JOSEPH VENI	35.77	27-Aug-12	3404		OTHER EXPENSES MAINTENANCE & REPAIR
MAIN POOL & CHEMICAL CO., INC	4,188.50	27-Aug-12	3405	1232254	OTHER EXPENSES GENERAL SUPPLIES
NJ NATURAL GAS CO.	25.00	27-Aug-12	3406	ACCT#18-4684-2107-19	OTHER EXPENSES NATURAL GAS
ONE CALL CONCEPTS, INC	329.16	27-Aug-12	3407	2075381	OTHER EXPENSES GENERAL SUPPLIES
SENSUS METERING SYSTEMS	4,508.63	27-Aug-12	3408	ZZ13003400,13004109,13004246,13004366	OTHER EXPENSES GENERAL SUPPLIES
TOWNSHIP OF MANCHESTER	1,102.00	27-Aug-12	3409	Jul-12	OTHER EXPENSES GASOLINE
VITAL COMMUNICATIONS, INC.	650.00	27-Aug-12	3410	V50416,V50415	OTHER EXPENSES OTHER SERVICES

TOTAL \$ 45,654.29

DRAFT

SEWER OPERATING FUND BILL LIST

August 27, 2012

<u>VENOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	22,241.25	16-Aug-12	2111	CYCLE 33	PAYROLL
BAY SHORE OFFICE EQUIPMENT	70.00	27-Aug-12	2112	6406	OTHER EXPENSES GENERAL SUPPLIES
J C P & L	501.78	27-Aug-12	2113	95003986935 MASTER ACCT# 200001127022	OTHER EXPENSES ELECTRICITY
LAKEHURST HARDWARE	31.75	27-Aug-12	2114	24652	OTHER EXPENSES GENERAL SUPPLIES
NJ NATURAL GAS CO.	28.84	27-Aug-12	2115	ACCT# 22-0007-8866-15	OTHER EXPENSES NATURAL GAS
OCEAN COUNTY UTILITIES AUTH.	368,790.00	27-Aug-12	2116	3RD QTR 2012 SEWER USE EASTERN DIVISION	OTHER EXPENSES FLOW THROUGH CHARGES
TOMS RIVER MUA	62,189.17	27-Aug-12	2117	2ND QTR SEWER CHARGES	OTHER EXPENSES FLOW THROUGH CHARGES
VITAL COMMUNICATIONS, INC.	650.00	27-Aug-12	2118	V50416,V50415	OTHER EXPENSES PROFESSIONAL SERVICES
WB MASON	334.39	27-Aug-12	2119	106391219	OTHER EXPENSES GENERAL SUPPLIES

TOTAL 454,837.16

DRAFT

#12 - 253

Dated August 27, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	34,241.28
Sewer Utility West	\$	370,557.20
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>404,798.48</u>

CERTIFICATION:

Diane Lapp
Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallace
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST WEST ADDENDUM

Dated August 27, 2012

WATER WEST OPERATING

PAYROLL WEEK ENDING 08/31/2012

0.00

SEWER WEST OPERATING

PAYROLL WEEK ENDING 08/31/2012

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

DRAFT

Dated August 27, 2012

WATER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	20,785.41	16-Aug-12	20662	CYCLE 33	PAYROLL
BARTON CONSTRUCTION CORP	5,100.00	27-Aug-12	20663	1768	OTHER EXPENSES MAINT & REPAIR
BOB'S HARDWARE	106.48	27-Aug-12	20664	3442,3417,3357,3355,3300,3316	OTHER EXPENSES MAINT & REPAIR
COOPERATIVE COMMUNICATIONS	84.60	27-Aug-12	20665	732-350-6822	OTHER EXPENSES OTHER SERVICES
E. RUNYON	420.00	27-Aug-12	20666	10570	OPERATIONS GENERAL SUPPLIES
J C P & L	4,385.25	27-Aug-12	20667	95003993288 MASTER ACCT# 200001030002	OPERATIONS ELECTRICITY
KOKES ORGANIZATION	1,804.66	27-Aug-12	20668	SEPT 2012 RENT WHITING OFFICE	OTHER EXPENSES RENTS
VITAL COMMUNICATIONS, INC.	1,129.08	27-Aug-12	20669	V50911 PO#46426	OTHER EXPENSES OTHER SERVICES
WB MASON	425.80	27-Aug-12	20670	106462988	OPERATIONS GENERAL SUPPLIES

\$ 34,241.28

DRAFT

Dated August 27, 2012

SEWER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TOWNSHIP OF MANCHESTER	13,822.46	16-Aug-12	10228	CYCLE 33	PAYROLL
BARTON CONSTRUCTION CORP	500.00	27-Aug-12	10229	1711	OTHER EXPENSES MAINT & REPAIR
J C P & L	4,051.54	27-Aug-12	10230	95003993287 MASTER ACCT 200001029038	ELECTRIC
KOKES ORGANIZATION	601.56	27-Aug-12	10231	SEPT 2012 RENT WHITING OFFICE	OTHER EXPENSES RENTS
OCEAN COUNTY UTILITIES AUTH.	349,380.00	27-Aug-12	10232	3RD QTR 2012 SEWER USE WESTERN DIVISION	OTHER EXPENSES FLOW THROUGH CHARGES
VERIZON	2,201.64	27-Aug-12	10233	7/25/2012 see voucher	TELEPHONE

TOTAL \$ 370,557.20

#12-019

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
MAKING THE PROVISIONS OF SUBTITLE ONE
OF TITLE 39 WITH VARIOUS TRAFFIC REGULATIONS
APPLICABLE TO CRESTWOOD VILLAGE SIX
AND REGULATING THE USE OF SAID ROADWAYS, STREETS,
DRIVEWAYS, AND PARKING LOTS BY MOTOR VEHICLES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

That N.J.S.A. 39:5A-1 permits written requests to a municipality for the provisions of subtitle 1, Title 39 of the Revised Statutes be applicable to the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas, or other roadway open to or used by the public, tenants, employees, and the members of such institutions for purposes of vehicular travel by permission of such persons, corporations or institutions and not as matter of public right.

BE IT FURTHER ORDAINED that Crestwood Village Six Community Association has filed said written consent with the Township of Manchester that the provisions of Title 39 of the Revised Statutes of New Jersey be made applicable to Crestwood Village Six, located in the Township of Manchester, County of Ocean.

BE IT FURTHER ORDAINED that the provisions of Title 39 shall be enforceable in their entirety at Crestwood Village Six pursuant to the written request made.

BE IT FURTHER ORDAINED that the aforesaid request for enforcement shall be approved by the Commissioner of Transportation.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

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NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean, State of New Jersey, on the 13th day of August, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 P.M. on August 27, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, RMC
Township Clerk

#12-254

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED
BY THE TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reasons:

1. Block 45.02 Lot 22 for refund of a lien holder payment in the amount of \$ 1,219.54 because of redemption made payable to US Bank cust. For Tower DBW, 50 So. 16th Street Suite 1950, Philadelphia, PA 19102.
2. Block 1.255 Lot 26 for refund of a bank overpayment in the amount of \$1,745.71 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.
3. Block 38.42 Lot 597.02 for refund of a bank overpayment in the amount of \$468.73 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.
4. Block 61.19 Lot 108 for refund of a bank overpayment in the amount of \$2,004.14 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.
5. Block 75.101 Lot 15 for refund of a bank overpayment in the amount of \$454.55 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.
6. Block 75.110 Lot 25 for refund of a bank overpayment in the amount of \$517.89 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.
7. Block 75.137 Lot 7 for refund of a bank overpayment in the amount of \$596.43 made payable to Wells Fargo, Attn: Financial Support Unit Region 1, 1 Home Campus MAC x230204D, Des Moines, IA 50328.

Total Amount Due \$ 7,006.99

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

CERTIFICATION

I, **SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27th day of August 2012.

Sabina T. Skibo, RMC
Township Clerk

#12-255

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING SIGNATURES FOR CHECKS ISSUED ON
BEHALF OF THE MANCHESTER TOWNSHIP
MUNICIPAL COURT**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the following employees be and hereby are authorized to sign checks issued from the General Account on behalf of the Manchester Township Municipal Court.

- A. Daniel Sahin, Municipal Court Judge
- B. Tracey A. Barcus, Court Administrator
- C. Catherine Smith, Deputy Court Administrator

2. That the signature of the Judge together with the signature of either the Court Administrator or Deputy Court Administrator shall appear on all checks issued from the General Account on behalf of the Manchester Township Municipal Court.

3. That the following employees be and hereby are authorized to sign checks issued from the Manchester Township Bail Account on behalf of the Manchester Township Municipal Court.

- A. Daniel Sahin, Municipal Court Judge
- B. Tracey A. Barcus, Court Administrator
- C. Catherine Smith, Deputy Court Administrator
- D. Sandy Brodbeck, Deputy Court Administrator

4. That the signature of the Court Administrator or the Deputy Court Administrators shall appear on all checks issued from the Manchester Township Bail Account on behalf of the Manchester Township Municipal Court.

5. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:

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- A. Municipal Court Judge
- B. Court Administrator
- C. Deputy Court Administrators
- D. Chief Financial Officer
- E. Auditor

CERTIFICATION

I, Sabina T. Skibo, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **27th day of August 2012.**

Sabina T. Skibo, R.M.C.
Municipal Clerk

#12-256

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING A CONTRACT WITH STEVEN A. ZABARSKY OF THE FIRM
OF CITTA, HOLZAPFEL & ZABARSKY
AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council appointed Steven A. Zabarsky of the firm of Citta, Holzapfel & Zabarsky to the position of Municipal Prosecutor by Resolution #12-218 dated July 23, 2012; and,

WHEREAS, this resolution was amended by Resolution #12-243 to add the names of Christian Schlegel and Nicholas Moschella, Jr. of the firm of Citta, Holzapfel & Zabarsky; and,

WHEREAS, the maximum amount of the contract awarded under the resolution was set forth in the TY 2012 Municipal Budget for legal services; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., required that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer certified that funds are available in the year TY 2012 budget and will be available in the final budget when adopted under:

Municipal Prosecutor - Legal Department; and,

WHEREAS, Steven A. Zabarsky of the firm of Citta, Holzapfel & Zabarsky submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, it was found that a need exists to amend the contract to include the name of Christopher Grenda of the firm of Citta, Holzapfel & Zabarsky in the event of a conflict; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract of Steven A. Zabarsky of the firm of Citta, Holzapfel & Zabarsky be and hereby is amended to include the name of Christopher Grenda in the event of a conflict; and,
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the amendment of an agreement with Steven A. Zabarsky of the firm of Citta, Holzapfel & Zabarsky.
3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.
5. That this resolution shall take effect August 27, 2012 through December 31, 2012.
6. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Administrator;
 - B. Chief Financial Officer;
 - C. Citta, Holzapfel & Zabarsky

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **27th day of August, 2012**.

Sabina T. Skibo, RMC
Township Clerk

#12-257

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH THE COUNTY OF OCEAN FOR MUNICIPAL
ALLIANCE FUNDS PURSUANT TO AND IN ACCORDANCE
WITH THE DRUG ENFORCEMENT DEMAND REDUCTION ACT OF 1987**

WHEREAS, the Township of Manchester is eligible for Municipal Alliance funds pursuant to the Drug Enforcement Demand Reduction Act of 1987; and,

WHEREAS, the Township Council of the Township of Manchester has established a Municipal Alliance Committee in accordance with the aforementioned law; and,

WHEREAS, the Ocean County Board of Health has completed its review of the municipal applications for 2013 funding and found the Township of Manchester is eligible for such funding and has met its matching fund requirements for 2013; and,

WHEREAS, the Alcoholism and Drug Abuse Council has notified the Township of Manchester that it is eligible to receive a total of \$16,840.00; and,

WHEREAS, the Township of Manchester desires to enter into such an Agreement with the Ocean County Board of Health and the terms of this agreement shall be from January 1, 2013 to December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Mayor and Township Clerk be and hereby are authorized to sign any and all documents necessary for Municipal Alliance Funds.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this resolution to all parties in interest.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 27th day of August 2012.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
THE DISPOSITION OF PROPERTY IN THE POSSESSION OF THE
MANCHESTER TOWNSHIP AT AUCTION ON GOVDEALS.COM**

WHEREAS, the Township Department's are requesting that the Township Council authorize the disposition of property currently in the possession of Manchester Township; and

WHEREAS, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

WHEREAS, the items to be sold are itemized as follows:
SEE ATTACHED SCHEDULE A

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Township Auditor
 - D. Police Department
 - E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27th day of August, 2012.

Sabina T. Skibo, R.M.C.
Township Clerk

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**SCHEDULE A
GOV DEALS ASSEST**

Miscellaneous Property

- 1 – Motorola Portable Radio Battery Charger
- 1 – Kenwood Radio Repeater
- 1 – Ricoh Image Scanner Model/IS300E all manuals and software included
- 5 – Riot Helmets

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
THE DISPOSITION OF A FORFEITED / SEIZED VEHICLE IN THE
POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

WHEREAS, the Police Department has requested that the Township Council authorize the disposition of a forfeited vehicle currently in the possession of Manchester Township; and

WHEREAS, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

WHEREAS, the item to be sold is a
2000 Mercedes ML320 Black Vin # 4JGAB54E1YA197666
1999 Cadillac Deville Bronze Vin# 1G6KD54Y1XU715384
1997 Honda Civic 2dr. Red Vin # 1HGEJ6120VL017393

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Township Auditor
 - D. Police Department
 - E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Skibo, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27th day of August, 2012.

Sabina T. Skibo, R.M.C.
Township Clerk