

**Division of Revenue Collection  
Office Of The Tax Collector  
Manchester Township**

1Colonial Drive  
Manchester, NJ 08759



<b>Return By:</b>	<b>For Payment On:</b>
January 1st	February 4th
April 1st	May 4th
July 1st	August 4th
October 1st	November 4th

Andrea Gaskill, C.T.C.  
Tax Collector  
Barbara Carter, C.T.C.  
Deputy Tax Collector/Utility Collector

**DIRECT ACCOUNT DEBIT AUTHORIZATION FOR AUTOMATIC QUARTERLY TAX AND  
WATER AND/ OR SEWER PAYMENTS**

TAX AND OR WATER/SEWER ACCOUNT INFORMATION			
<b>Name:</b>			
<b>Property Address:</b>			
<b>Block:</b>	<b>Lot:</b>	<b>Qualifier:</b>	<b>Daytime Phone Number:</b>
<b>Mailing (Street) Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>	

BANKING ACCOUNT INFORMATION	
<b>Routing (ABA) Number:</b>	
<b>Bank Account Number:</b>	
<b>Bank Account Type</b>	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

For account verification purposes, kindly attach a voided check or a voided savings account deposit slip with this application

**DIRECT DEBIT AUTHORIZATION**

I hereby authorize Manchester Township to debit my checking or savings account each quarter February, May, August, and November) for the municipal charges I have indicated below. I understand that these charges will continue being deducted automatically from my checking or savings account until I make written request for Manchester Township to discontinue direct debit of my account.	
<input type="checkbox"/> Municipal Taxes	<input type="checkbox"/> Water Charges
<input type="checkbox"/> Water/Sewer Charges	
<b>Signature:</b>	<b>Date:</b>
<b>Print Name:</b>	

All insufficient funds will incur a \$20.00 processing fee.

If a weekend or holiday occurs on the debit date, then we will debit your account on the next banking date.

Complete this form and mail to the above address. Your account will be pre-noted to verify account accuracy prior to the first actual debit to your account for municipal charges.

If a weekend or holiday occurs on the debit date, we will debit your account on the next banking day.